

Prairie Creek Community School
 School Board Meeting Minutes
 August 22, 2024 @ 4:00pm
 Prairie Creek Community School, Northfield MN 55057

- 1 Call to order - 4:05pm
- 2 Attendance

| 2024-2025 | Aug 22 | Sep 26 | Oct 24 | Nov 21 | Dec 19 | Jan 23 | Feb 27 | Mar 20 | Apl 24 | May 22 | Jun 26 |
|------------------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| Shelly Dickinson | X | | | | | | | | | | |
| Kiara Jorgenson | ✓ | | | | | | | | | | |
| Ryan Kiesel | ✓ | | | | | | | | | | |
| Beth Molitor | ✓ | | | | | | | | | | |
| Jess Provancha | X | | | | | | | | | | |
| Kendra Rasmusson | ✓ | | | | | | | | | | |
| Cale Steinhoff | X | | | | | | | | | | |
| Christine Williams | ✓ | | | | | | | | | | |
| Margit Zsolnay | ✓ | | | | | | | | | | |
| Simon Tyler-ex officio | ✓ | | | | | | | | | | |

- 3 Recognition/Announcements: Keith & Colleen for all their work on the school audit. It went very well.
- 4 Public Comments:
- 5 Approve Agenda
 Moved: Margit Zsolnay
 Second: Ryan Kiesel
 Passes: unanimous
- 6 Approve Minutes from the June 27, 2024 meeting
 Moved: Margit Zsolnay
 Second: Beth Molitor
 Passes: unanimous, (Kiara Jorgenson and Kendra Rasmusson abstained)
- 7 Items for discussion and/or reports

a Nominations Committee: Welcome to Kiara and Kendra! New members need to complete one training prior to the end of December 2024.

b Education Program Committee: Several teachers took training and workshops over the summer. These trainings were funded through a grant that ends in September. Also, there were preparations for the READ act requirements as there were changes that came through this summer.

c Director Report

Enrollment and Waiting List for 2024/25

| Grade | K | 1 | 2 | 3 | 4 | 5 | Total |
|--------------------------|----|----|----|----|----|----|-------|
| Enrollment (current) | 30 | 30 | 30 | 30 | 30 | 30 | 180 |
| Waiting List (for 24/25) | 46 | 13 | 9 | 12 | 4 | 7 | 91 |

Program Updates

Key program happenings / updates:

- The school financial audit was completed in July. The school is grateful to Keith Johnson and Colleen Braucher for all their hard work during the audit process.
- Teachers and hourly staff will participate in the before school work week beginning August 26

E-Learning Plan

- Director will provide an overview of the E-Learning Plan for the 24-25 school year.
- E learning days are used on the second and subsequent school days when inclement weather prevents the safe transportation of students to school.

Staffing updates

- Britta Nielsen has been hired as a Special Education Paraprofessional

Building / Grounds

- All classroom floors and common areas were cleaned/refinished this summer

Community Connections / Outreach

- Kindergarten children will meet with classroom teachers to engage in before school base evaluation conferences on Tuesday, August 27.
- The Community Connections team coordinated and led summer events for families and children this summer
- The back to school social for families is on Thursday, August 29 at 3:30pm

Professional Development

- Kelsey Fitschen-Hemmah, Ryan Keisel, and Simon Tyler attended the LEAD Conference at the U of M in July
- Amanda Solinger, Amy Haslett-Marroquin, Anna Lisa Rustad, Amy Narveson and Molly McGovern participated in Bright Morning coaching courses
- Jakob Anderson completed the Responsive Classroom workshop

i E-Learning Plan: The E-learning plan was revised. The plan was sent out to parents and is available on the website. The plan goes into effect on the second day of no school.

d Finance Committee: Audit went very smoothly. The auditors will be here in September. July is a light month for financials. We added a cd that will add an extra 1.8% in interest. There was a change for Student Support Personnel and were able to carry over \$20k for each.

e Development Committee: no update

f Policy Committee

i Procurement Policy- Second Read & Approve - no revisions for last meeting

g Sub Committee Reports: no reports

8 Items for Action

a Consent Agenda

Moved: Ryan Kiesel

Second: Kiara Jorgenson

Passes: unanimous

b Pledge of Allegiance Policy - Annual Review

Motion to waive the mandate to say the Pledge of Allegiance

Moved: Kiara Jorgenson

Second: Kendra Rasmusson

Passes: unanimous

c Certify Board Officers

Christine Williams, Board Chair

Kendra Rasmusson, Board Vice Chair

Ryan Kiesel, Treasurer

Beth Molitor, Secretary

Moved: Margit Zsolnay

Second: Kiara Jorgenson

Passes: unanimous

d Procurement Policy- Second Read & Approve

Moved: Beth Molitor

Second: Ryan Kiesel

Passes: unanimous

9. Adjournment

Next board meeting September 26, 2024 @ 7:00pm