

Prairie Creek Community School
School Board Meeting Minutes
January 25, 2024 @ 7:00pm
Prairie Creek Community School, Northfield MN 55057

- 1 Call to order at 7:00pm
- 2 Attendance

2023-2024	Aug 24	Sep 28	Oct 26	Nov 16	Dec 21	Jan 25	Feb 22	Mar 21	Apl 25	May 23	Jun 27
Nancy Dennis	✓	✓	✓	✓	X	✓					
Shelly Dickinson	X	✓	✓	X	✓	X					
Tim Goodwin	✓	X	X	✓	✓	✓					
Ryan Kiesel	✓	✓	✓	✓	✓	✓					
Beth Molitor	X	✓	✓	✓	✓	✓					
Jess Provancha	✓	✓	✓	✓	✓	✓					
Lyndsey Reece	✓	X	✓	✓	✓	✓					
Christine Williams	✓	✓	✓	✓	✓	✓					
Margit Zsolnay	X	✓	✓	✓	✓	✓					
Simon Tyler-ex officio	✓	✓	✓	✓	✓	✓					
Keith Johnson- ex officio	✓	✓	✓	✓	✓	✓					
Colleen Braucher	✓	✓	✓	✓	✓	✓					

- 3 Recognition/Announcements: The teachers and support staff for their work on children's narratives that take countless hours . St. Olaf Dale Kruse, staff and students that are supporting the Opera. The St. Olaf students come to PCCS and assist with creating the script and songs. Special thanks to the Arts Committee and Amy H.
- 4 Public Comments Kiara Jorgenson, considering a nomination on the board. Molly Westler, to learn more about the school and school board.
- 5 Approve Agenda
Moved: Ryan Keisel
Second: Lyndsey Reece
Passed: unanimous
- 6 Approve Minutes from the December 21, 2023 meeting
Moved: Margit Zsolnay
Second: Lyndsey Reece
Passed: unanimous, Nancy Dennis abstain
- 7 Items for discussion and/or reports

a Nominations Committee: A letter was sent out to the community last week and two zoom informational calls were held last week. Two people attended the information sessions. The ballot will need a teacher candidate as well. The deadline for nominations is Feb. 2nd.

b Education Program Committee: Narratives took precedence in the month of January. Teachers are now preparing for Parent Math Night which will be held on Feb 13. Also the Opera residency is happening which teachers and students have to add to their schedule. Thank you to the Sped staff as it becomes interesting to help the children due to the complex scheduling in January as children are working on the Opera.

c Director Report: Kindergarten has a waitlist of 56 which is a very strong number this year compared to the previous couple of years.

Enrollment and Waiting List for 2023/24

Grade	K	1	2	3	4	5	Total
Enrollment (current)	30	30	30	30	30	30	180
Waiting List (for 23/24)	6	16	8	1	8	10	50

K Waitlist for 2024-2025: 56 (Jan '23: 23; Jan '22: 30; Jan '21: 27)

Program Updates

Key program happenings / updates:

- Opera Residency. Professor Dale Kruse and 21 students have collaborated in an all school January arts' residency. The performance is on January 29
- Mid year progress conferences for all families took place January 22/23
- Fifth grade Wolf Ridge week takes place Feb 5 - 9. Maggie Kiley and resident teacher Jakob Anderson will lead fourth grade week

Staffing updates

- Nancy Dennis has notified the school and board that she is retiring from her teaching position at the end of the school year. We are fortunate to have several months to properly honor her remarkable twenty-two years of dedicated service to Prairie Creek.
- Nick Hager resigned from his position as a Special Education paraprofessional. Samantha Bolton has been hired to fulfill this role through the rest of the school year.

Building / Grounds

No updates

Community Connections / Outreach

- A parent education evening on the topic of math is planned for February 13
- The next open house for prospective families is on February 17
- Simon presented the Annual Report to the Northfield School Board on January 8. Dr. Hillmann will conduct an authorizer site visit on January 29
- The Opera Residency was featured in a Northfield News article

Professional Development

- Teacher-led Wednesday professional development sessions have centered on preparation for January conferences.

d Finance Committee: Month ending 12/31/2023 financial are in your packet. There are no significant changes. The Finance committee has been getting a jump on the 3 year budget. There have not been a lot of changes in that. There are a couple of things we are looking into to save money in upcoming years. The future budget forecast is compliant

with our fund balance requirement. We are budgeting on full enrollment this year and looking forward to next year.

e Development Committee: The committee met a week ago and talked about Squirrel Jam, scheduled for May 18, 2024.

f Policy Committee: Nothing at this time.

g Sub Committee Reports: No reports this month.

8 Items for Action

a Consent Agenda

Teacher Retirement Notice

Nancy Dennis. Submission of formal notice of retirement at the end of the 2023-2024 school year

Working Agreement

Samantha Bolton. Special Education Paraprofessional

Arts' Residency Stipends

Olivia Moraczewski \$500

Liz Nelson \$300

Moved: Ryan Kiesel

Second: Nancy Dennis

Passed: unanimous

b PCCS will have openings for 30 kindergarteners for the 2024-2025 school year.

Moved: Margit Zsolnay

Second: Ryan Kiesel

Passed: unanimous

c Approve 2024-2025 School Calendar

Moved: Lyndsey Reece

Second: Ryan Kiesel

Passed: unanimous

9. Adjournment 8:04pm

Next board meeting February 22, 2024 @ 7:00pm