

Prairie Creek Community School  
 School Board Annual Meeting Minutes  
 October 26, 2023 @ 7:00pm  
 Prairie Creek Community School, Northfield MN 55057

- 1 Call to order 7:07pm
- 2 Attendance

2023-2024	Aug 24	Sep 28	Oct 26	Nov 16	Dec 21	Jan 25	Feb 22	Mar 21	Apl 25	May 23	Jun 27
Nancy Dennis	✓	✓	✓								
Shelly Dickinson	X	✓	✓								
Tim Goodwin	✓	X	X								
Ryan Kiesel	✓	✓	✓								
Beth Molitor	X	✓	✓								
Jess Provancha	✓	✓	✓								
Lyndsey Reece	✓	X	✓								
Christine Williams	✓	✓	✓								
Margit Zsolnay	X	✓	✓								
Simon Tyler-ex officio	✓	✓	✓								
Keith Johnson- ex officio	✓	✓	✓								
Colleen Braucher	✓	✓	✓								

- 3 Recognition/Announcements As of now 8 classrooms have had the fall class social. There is a Community Connections event, Skittles game, planned for Friday, November 10 at Open Hands Farm.
- 4 Public Comments No public comments
- 5 Approve Agenda  
 Moved: Shelly Dickinson  
 Second: Margit Zsolnay  
 Passed: unanimous
- 6 Approve Minutes from the September 28, 2023 meeting  
 Moved: Nancy Dennis  
 Second: Shelly Dickison  
 Passed: unanimous
- 7 Items for discussion and/or reports
  - a FY23 Audit presentation by Tyler See, ABDO  
 Tyler, presented the audited financials. This was ABDOS first year performing our audit. ABDO issued an unmodified opinion, a clean audit. No legal compliance issues were cited.

Average daily membership has held steady for several years. The general fund balance is meeting and exceeding the 25% fund balance policy.

b Nominations Committee: All board members have access to the online board training. One training class must be completed by December 31, 2023 for new board members. The remaining classes completed by May 30, 2024.

c Education Program Committee: Several culminating events are happening in many classrooms around the building and there are many more coming soon. Amanda has returned to the Chickadees following her leave. Anna Lisa is back in her ADSIS role working with children. We had an all staff Professional Development day on 10/18 around Habits of Mind. The Arts Residency this year will be an opera beginning in January with St. Olaf. Classrooms are working on a plan to support the Squirrel a thon.

d Director Report

i Presentation of FY23 Annual Report and World’s Best Workforce  
Simon presented the Annual Report and World’s Best Workforce.

**Enrollment and Waiting List for 2023/24**

Grade	K	1	2	3	4	5	Total
<b>Enrollment (current)</b>	30	30	30	29	30	30	179
<b>Waiting List (for 23/24)</b>	6	16	7	0	8	8	45

**Program Updates**

Key program happenings / updates:

- In accordance with the new READ act, parents have been notified of tiered support that will be provided through ADSIS, Special Education and classroom-level interventions
- The faculty met with St. Olaf Professor Dale Kruse to being planning the January opera residency collaboration
- The first K-1 team culminating event of the year was wonderful. The event was hosted in the gym and centered on friendships and connections taught through puppet shows, “stuffy people” and heart maps
- The 2-3 undertook a field trip to St. Olaf. The trip aligned with their food thematic study
- The 4-5 team took a field trip to Fort Snelling

**Staffing updates**

- Page Nelsen has resigned from her position as Special Education paraprofessional. Page will continue to work as a substitute.

**Building / Grounds**

- Six Nature / Art signs, a culminating product of the 2022 nature residency with Carleton College staff and students, are being installed. They identify plants and include children’s sketches and poetry
- The PC Inc board met on October 23
- The three year building fire inspection was conducted on October 16

**Community Connections / Outreach**

- Goal-setting conferences for all families were hosted on October 2 and 3
- Michelle Martin presented at a Carleton College Educational Psychology class, providing an overview of progressive education

## Professional Development

- The first All Staff Professional Development session focused on the Habits of Mind - philosophy, practice and opportunity. The session, led by Nancy and Simon included all faculty and hourly staff
- Teacher-led Wednesday professional development sessions have centered on:
  - Committee meetings
  - Nurturing student independence

e Finance Committee: Keith presented the most recent month end report, September 30. Finance committee met today. We are starting early in the budgeting process this year. We are seeing persistent losses and we are discussing how best to handle these losses for this year and future years. We are still waiting to hear if we will receive the ERC refund based on our application we submitted.

f Development Committee: The committee will meet early next week. Simon has been working with Michelle M. who has been doing a lot of thinking around this fundraiser. Communications to families will start around 2 weeks prior to Give To the Max Day.

g Policy Committee: Reviewed policies in items for action tonight.

h Sub Committee Reports

Arts committee had an initial discussion with Prof Dale Kruse regarding the opera in January. The Wellness Committee met and discussed meals and children's tuition. They also talked about the American Heart Association fundraising event that we are considering having in March.

## 8 Items for Action

- a Approve FY23 Audit  
Moved: Ryan Kiesel  
Second: Lyndsey Reece  
Passed: unanimous
- b Corporal Punishment and Prone Restraint-second read and vote  
Moved: Beth Molitor  
Second: Lyndsey Reece  
Passed: unanimous
- c Concerns and Complaint Resolution- second read and vote  
Moved: Shelly Dickson  
Second: Margit Zsolnay  
Passed: unanimous
- d Meal Charge Policy - update & review  
Moved: Ryan Kiesel  
Second: Jess Provancha  
Passed: unanimous
- e Hazing Prohibition - update & review  
Moved: Lyndsey Reece  
Second: Shelly Dickinson  
Passed: unanimous
- f FY23 Annual Report and World's Best Workforce  
Moved: Nancy Dennis  
Second: Beth Molitor  
Passed: unanimous

9. Adjournment 8:38pm

Next board meeting November 16, 2023 @ 7:00pm (Third Thursday due to Thanksgiving break)