

Prairie Creek Community School
 School Board Monthly Meeting Minutes
 September 28, 2023 @ 7:00pm
 Prairie Creek Community School, Northfield MN 55057

- 1 Call to order 7:04pm
- 2 Attendance

2023-2024	Aug 24	Sep 28	Oct 26	Nov 16	Dec 21	Jan 25	Feb 22	Mar 21	Apl 25	May 23	Jun 27
Nancy Dennis	✓	✓									
Shelly Dickinson	X	✓									
Tim Goodwin	✓	X									
Ryan Kiesel	✓	✓									
Beth Molitor	X	✓									
Jess Provancha	✓	✓									
Lyndsey Reece	✓	X									
Christine Williams	✓	✓									
Margit Zsolnay	X	✓									
Simon Tyler-ex officio	✓	✓									
Keith Johnson- ex officio	✓	✓									
Colleen Braucher	✓	✓									

- 3 Recognition/Announcements Christine for speaking so eloquently at curriculum night. The 4/5 team for leading a field trip and camp out last week. Shout out to Michelle for having such great notes to reflect back on. All the teachers for their work on Curriculum night as it takes a lot of time and effort.
- 4 Public Comments
- 5 Approve Agenda
 Moved: Margit Zsolnay
 Second: Ryan Kiesel
 Approved: unanimous
- 6 Approve Minutes from the August 24, 2023 meeting
 Moved: Nancy Dennis
 Second: Ryan Kiesel
 Approved: unanimous (Shelly Dickinson, Margit Zsolnay and Beth Molitor abstained)
- 7 Items for discussion and/or reports
 - a Nominations Committee
 New board members need to start their training if you have not already.
 - b Education Program Committee

Good start to the year. Professional development has been devoted to literacy knowing that the READ Act will be coming later in the year. First coaching session yesterday. It felt really good and most people felt that things were more back to “normal”. The first 6 weeks of guided recess is now over and open recess starts tomorrow. Bird Buddies started last week. This year we structured some guided bird buddies activities. We are going to have an all staff professional development on October 18. We haven’t done this since prior to COVID.

c Director Report

Program Updates

Key program happenings / updates:

- The first weeks of school have included the following community and culture-building traditions: guided recess, bird buddies and all school gatherings
- The 4-5 grade team led a field trip / campout for all three classes. Children spent a day in forest classroom activities at Miesville Ravine before returning to school for a family potluck and sleepover in tents

Staffing updates

- Maggie Kiley has been hired as a part-time librarian. Maggie will work for fifteen hours a week beginning November 17. This hiring is supported by a new funding stream for school’s approved in the last legislative session
- Michelle Flannery, Educational Psychologist has been hired to provide additional general education program student services support. Michelle will be on site one day a week and available at other times for mental health and wellness resource support for staff, families and children. This role is supported by a new funding stream approved in the last legislative session
- Using a Title II grant, two mentoring roles have been created supported by a stipend. Amy Narveson will mentor new teacher Stacey Sandler. Amy Haslett- Marroquin will mentor Specialist teachers.

Building / Grounds

- Ryan Kiesel and Simon have been liaising with St. Olaf faculty and students on two projects.
 1. Grant writing. A team of St. Olaf students are going to research grant funding for two projects. Geothermal heating and cooling system for the building. Resource support for the hoophouse growing projects
 2. Environmental Club. Four Environmental Studies students will collaborate on organizing a food theme field trip to the St. Olaf campus in October for 2-3 grade students. They will also meet weekly with 4-5 grade students in the Environment Club on student-led initiatives

Community Connections / Outreach

- Curriculum Night was held on September 19. The evening opened with social time in the gym. Board chair Christine spoke eloquently about the work of the board and explained our ongoing financial sustainability focus. Teachers met with families in classroom for conversation about education program
- Goal-setting conferences for all families are on October 2 and 3
- MDE’s Patty Hand conducted an informal site visit to Prairie Creek Community School on September 28.

Professional Development

- Teacher-led Wednesday professional development sessions have centered on:
Guided Bird Buddies - purpose and structure
Curriculum Night planning
Literacy. READ act review and baseline team-level review of current practices
Q Comp Peer Coaching

d Finance Committee

Finance committee met tonight. The IRS has issued a moratorium on new applications for ERC refunds. Our application was prior to this and we are still expecting to receive the funds. Month ending August 31 is in your packet. The audit is complete and the auditor will

be at our next meeting to present their findings. We received more special education funding than we had budgeted for. Our project fund balance at the end of this year is 36.6%.

e Development Committee

We have not met recently, but will plan to meet soon to discuss Give to the Max. Our fundraising goal this year will be \$80,000.

f Policy Committee

i Board Training- Student Data Practices - Ryan presented the training to the board today.

ii Corporal Punishment and Prone Restraint-first read

iii Concerns and Complaint Resolution- first read

g Sub Committee Reports - None at this time

h Board Committee Assignments -

Policy Committee - Ryan, Simon, and Kelsey

Nominations Committee - Beth and Margit

Development Committee- Tim, Lyndsey, Christine, and Jess

Finance Committee - Shelly, Nancy and Ryan

Education Program - Nancy

8 Items for Action

a Consent Agenda

Contracts

Michelle Flannery - Student Support Services

Maggie Kiley - Part-Time Librarian

Title II Grant Stipends:

Amy Narveson: Induction Teacher Mentoring Services (\$1050)

Amy Haslett-Marroquin: Induction Teacher Mentoring Services (\$1050)

Moved: Shelly Dickinson

Second: Beth Molitor

Approved: unanimous

b Student Discipline Policy Review

Moved: Ryan Kiesel

Second: Margit Zsolnay

Approved: unanimous

9. Adjournment 8:31pm

Next board meeting October 26, 2023 @ 7:00pm