



**PRAIRIE CREEK**  
**COMMUNITY SCHOOL**

LEARNING TO MAKE THE WORLD A BETTER PLACE

### **Notice of Designation of Directory Information**

School districts are required by state and federal law to notify parents and students that certain information contained in a student's education record may be made public without prior written consent. The Prairie Creek Community School designates the following as "directory information" and may, in accordance with the Minnesota Data Practices Act, release the following directory information without permission unless the district has been notified that it should not be released.

- Student's name
- Parent/guardian's name, address, telephone number
- Student's date of birth
- Student's dates of school attendance, grade level completed, enrollment status
- Student's participation in officially recognized activities/sports
- Student's most recent educational agency or institution attended
- Student's photograph(s), videotapes and other visual representations for school-approved publications, electronic newsletters, newspapers, public presentations and web pages, including district, school and department social media sites.

A parent/guardian of a student or an eligible student (18 years of age or older) may object to the listed directory information being disclosed without the parent/guardian or eligible student's prior written consent except to school officials as provided under federal law. In order to make all directory information private, the parent/guardian or eligible student must put a request in writing to the Director. This designation will remain in effect for the current school year only.

If you do not want Prairie Creek Community School to release your student's name, parent/guardian name, address, or photo you are able to opt out in the enrollment process located in the JMC Family Portal.