

Prairie Creek Community School
 School Board Monthly Meeting Minutes
 November 17, 2022 @ 7:00pm
 Prairie Creek Community School, Northfield MN 55057

- 1 Call to order 7:07pm
- 2 Attendance

2022-2023	Aug 25	Sep 22	Oct 27	Nov 17	Dec 22	Jan 26	Feb 23	Mar 23	Apl 27	May 25	Jun 22
Shelly Dickinson	✓	✓	X	✓							
Zaki Haidar	✓	✓	X	✓							
Kelsey Fitschen-Hemmah	✓	✓	✓	✓							
Tim Goodwin	✓	X	✓	✓							
Beth Molitor	✓	X	✓	✓							
Nancy Dennis	✓	✓	✓	✓							
Lyndsey Reece	✓	✓	✓	X							
Christine Williams	✓	✓	✓	✓							
Margit Zsolnay	✓	✓	✓	✓							
Simon Tyler-ex officio	✓	✓	✓	✓							
Keith Johnson- ex officio	X	✓	✓	✓							
Colleen Braucher	✓	✓	✓	X							

- 1 Recognition/Announcements: Thank you to Simon for traveling 40km to support Give to the Max. Thank you to Amanda for the social media communication. Thank you to the families and community for all their support to the school. Michelle Martin has been awarded the MN Environmental Educator of the year for 2022 by the Minnesota Association of Environmental Educators (MAEE). She will be honored in a ceremony on Nov 20. The 2-3 classes for an excellent culminating event this week. The culminating event put on by the 4-5 class on space was amazing as well with the presentation to the whole school.

- 2 Public Comments: Mike Provancha, Chickadee’s daughter, is in attendance. Thank you to Simon, the school and the school board for the amazing work that is done at the school.
- 3 Approve Agenda
 - Moved: Kelsey Fitschen-Hemmah
 - Second: Zaki Haidar
 - Passed: unanimous
- 4 Approve Minutes from the October 26, 2022 meeting
 - Moved: Nancy Dennis
 - Second: Margit Zsolnay
 - Passed: unanimous (Shelly-abstained)
- 5 Items for discussion and/or reports
 - a Director Report

Enrollment and Waiting List for 2022/23

Grade	K	1	2	3	4	5	Total
Enrollment (current)	30	30	29	30	30	30	179
Waiting List (for 22/23)	3	1	0	14	5	0	24

Program Updates

Key program happenings / updates:

- 2-3s took a field trip to the Castle Rock and culminated their Geology theme
- The Chickadees’s shared out theme learning at a “Pumpkin Party” learning fair
- Tricia Christopherson and Amy Haslett, with guest artists Nicktae and Ivy, led a Day of Dead ASG and kite making activity
- 4-5 team attended a performance of The Miraculous Journey of Edward Tulane at Greenvale Elementary School
- 4-5 team culminated their woodcraft rotation with a share for the k-1 team

Staffing updates

New hires:

- Jesse Wiener - Special Education Paraprofessional

Building / Grounds

- No updates

Community Connections / Outreach

- Michelle Martin has been awarded the MN Environmental Educator of the year for 2022 by the Minnesota Association of Environmental Educators (MAEE). She will be honored in a ceremony on Nov 20
- PCCS was a site visit host for the upcoming teacher-powered conference on Nov 4. Fifteen educators and leaders spend a day learning about our program. Cale Steinhoff attended the conference
- Community Connections hosted a Skittles games social event on Nov 5
- GiveMN Day is on Thursday, November 17. PCCS is hosting a fun 40K or 40K Squirrel-a-thon for the event!
- Simon attended a celebration event in recognition of Dr. Hillmann's award of MN Superintendent of the Year
- PCCS Open House for prospective families on Dec 1

Professional Development

- Special Education Paraprofessional Training - Nov 9
- CPR Training - Nov 19
- Professional Development Workday
 - PEN Conference Reflections
 - Peer Coaching
 - All School Book Club planning
- Faculty committees met to establish professional development opportunities in the study of:
 - Thematic Learning / Arts
 - Habits of Mind - Past, Present and Future
 - Forest School - Wild Wednesday Team - Level Frameworks

b Education Program Committee: Teacher workday on November 7th. The teacher's discussed the PEN experience from the staff who attended such as buddies within the school, parent education and teacher evaluation planning. The teachers also choose books for the all school book club for the remainder of the year: Firebird by Misty Copeland and The Most Beautiful Thing by Kao Kalia Yang. Teacher workshops topics included Habits of the Mind. The teachers also completed a professional development on Theme and the Arts, including a review of the Minnesota art standards. Arts residency will be happening in January.

c Finance Committee: Prairie Creek's 2021 IRS Form 990 tax return will be up for approval later in the meeting. This form needs to be submitted to track over several years for a non-profit. There is no financial liability due to being a non-profit. The financials for this month have the budget outlook column. There are two

adjustments from the adopted budget including utilities and technology. This is to allot for increased expenses. With these changes it adjusted the fund balance minimally.

d Development Committee: Just over \$34, 000 for Give to the Max today. Thank you for everyone's support.

e Nominations Committee: New board members are expected to finish one board training before the end of the year. The Finance training is the preferred training. The Nominations Committee will meet in the next couple of weeks. A nomination letter will be created and ready to be sent out in January. There will be 2 parent/community members and one teacher member open for the next board term.

f Policy Committee: There is a set of policies being reviewed by Laura Booth and her team, when completed they will be brought to the board for review.

g Sub Committee Reports

Arts' Committee

Submitted by Amy Haslett

The arts committee met on Tuesday 11/8 to discuss vision for the January Artist and Residency program. We also reflected on the Nov. 2nd Day of the Dead kite making activity and brainstormed other guest artists to schedule in for our All School Gatherings. Andrea gave a grant proposal update, which concluded that none are available presently, but we will look ahead to next year. We discussed the Spring Art event at school and Liz shared her ideas and is working to get it confirmed on the school calendar.

A sub committee met with the January visiting artist, Karla Nweje, over zoom and we are excited about her energy and vision for the residency. She will have a different focus for each grade band but they will all connect with the theme of the Great Migration.

6 Items for Action

a Consent Agenda

Working Agreement

Jesse Wiener - Special Education Paraprofessional

Moved: Kelsey Fitschen-Hemmah

Second: Shelly Dickinson

Passed: unanimous

b Second Read & Vote - Electronic Transfer Fund Policy

Moved: Tim Goodwin

Second: Nancy Dennis

Passed: unanimous

c Approve Prairie Creek's 2021 IRS Form 990 tax return

Moved: Nancy Dennis

Second: Margit Zsolnay

Passed: unanimous

9. Adjournment: 8:11pm

Next board meeting Thursday, December 22, 2022 @ 7:00pm