

Prairie Creek Community School
 School Board Monthly Meeting Minutes
 October 27, 2022 @ 7:00pm
 Prairie Creek Community School, Northfield MN 55057

- 1 Call to order 7:00pm
- 2 Attendance

2022-2023	Aug 25	Sep 22	Oct 27	Nov 17	Dec 22	Jan 26	Feb 23	Mar 23	Apl 27	May 25	Jun 22
Shelly Dickinson	✓	✓	X								
Zaki Haidar	✓	✓	X								
Kelsey Fitschen-Hemmah	✓	✓	✓								
Tim Goodwin	✓	X	✓								
Beth Molitor	✓	X	✓								
Nancy Dennis	✓	✓	✓								
Lyndsey Reece	✓	✓	✓								
Christine Williams	✓	✓	✓								
Margit Zsolnay	✓	✓	✓								
Simon Tyler-ex officio	✓	✓	✓								
Keith Johnson- ex officio	X	✓	✓								
Colleen Braucher	✓	✓	✓								

- 3 Recognition/Announcements: Dr. Matt Hillmann was awarded the MN Association of Superintendents. Approval of FSMC contract.
- 4 Public Comments: Mike & Natasha Jones, parents/Ryan Keisel Kestrels, teacher
- 5 Approve Agenda
 Moved: Lyndsey Reece
 Second: Nancy Dennis
 Passed: unanimous
- 6 Approve Minutes from the September 22, 2022 meeting
 Moved: Margit Zsolnay
 Second: Lyndsey Reece
 Passed: unanimous
- 7 Items for discussion and/or reports
 - a Director Report:

Enrollment and Waiting List for 2022/23

Grade	K	1	2	3	4	5	Total
Enrollment (current)	30	30	29	30	30	30	179

Grade	K	1	2	3	4	5	Total
Waiting List (for 22/23)	3	1	1	14	5	0	24

Program Updates

Key program happenings / updates:

- Curriculum Evening was hosted on September 27. 60% of children had a parent attend
- Goal-setting conference for all families took place on October 3-4.
- The 2 / 3 Team took a field trip to Caron Park in support of their Geology theme

Staffing updates

New hires:

- Liz Nelson - part-time visual arts teacher
- Kelley Ekstrom - Special Education Paraprofessional

Building / Grounds

- PC Inc hosted its quarterly meeting on October 5. Simon and Colleen reviewed summer projects.
- An Environmental Committee, in collaboration with St. Olaf students begins meeting and planning ways to utilize the new hoop house on October 27

Community Connections / Outreach

- PCCS is a site visit host for the upcoming teacher-powered conference on Nov 4.
- Simon attended the MACS annual meeting on September 29
- Simon attended the Northfield Promise Council of Champions quarterly meeting on September 29
- Michelle Martin gave a talk to Carleton College Education Students on October 25
- Community Connections hosted a Lawn Games social event on October 16
- Simon presented the annual CUP review at the October Eureka Township board meeting

Professional Development

- Simon, Ryan, Nancy and Amanda attended the PEN Conference Oct 7-9. The PCCS teacher attendees presented a workshop on our multi-age book club model.
- Peer coaching meetings
- Faculty committees met to establish professional development opportunities in the study of:
 - Thematic Learning / Arts
 - Habits of Mind / Progressive Education pedagogy
 - Forest School

b Education Program Committee: Nancy said thank you to the board for supporting sending Ryan, Amanda, Nancy and Simon to the PEN conference. The teachers presented at the PEN conference and the presentation went really well. Peer coaching within our school was revamped this year. Yesterday was our first coaching session. It is called transformational coaching, and it felt very different from coaching in the past. Themes in the school right now, the Kestrels just culminated their soup theme. All About Me Theme for the k/1. The 2/3s geology theme will be culminating soon. Robins are transforming a space to a wildflower garden.

c Finance Committee: In your packet is the September 30 month end. The finance committee met and reviewed the packet. Next month we will add an additional column to the financial statement of "budget outlook". We are still looking at a fund balance at the end of the year. There is a group that will look into compensation and this will help inform our budget discussion.

d Development Committee: The committee met on Tuesday and went through the strategies for Give to The Max. There is a schedule for sending emails to families the week of GiveMN.

e Nominations Committee: Working on getting some files updated. Nothing else to report.

f Policy Committee:

i Board Training- Student Data Practices
Kelsey presented the training on Student Data Practices to the board

ii First Read- Electronic Transfer Fund Policy

g Sub Committee Report

Technology Committee

(submitted by Amber Reher)

The tech committee met on Wednesday October 12th. We discussed our current device storage and determined that it was satisfactory. It seems to work best when each time is in charge of where and how devices are stored rather than the committee or someone else determining where and how to store them. The budget was discussed and after determining the number of staff computers that are due for an upgrade this year, we added 3,000 to the budget to cover that. Lastly, we decided that we will be disposing of the unusable computers rather than leaving them in storage. A plan was made for their disposal.

Arts' Committee

(submitted by Amy Haslett)

The Arts Committee has confirmed dancer, Karla Nweje, as our artist in residence for three weeks in January. We are working on scheduling details and budget with COMPAS. We are holding back some of our budget line so we can invite other artists into the school for ASG shares or day long visits. First visiting artists are Ivy Shonka and Nicktae Marroquin on November 2, celebrating art connected to Dia de Los Muertos. We are working on scheduling musician Helen Forsythe in December.

Wellness Committee

(submitted by Connie Menssen)

The Wellness Committee met for the first time this school year on October 26. We meet in October, January and April.

Here's what we discussed

-a new faculty member (Amanda) joined the committee. We are still looking for one more parent member.

-We are in compliance with the new MN state seizure legislation guidelines.

-CPR classes (initial and refresher) November 19.

-Annual hearing and vision screening went well, rescreens still in progress. Hoping to use SPOT vision screening next year.

-Per Colleen, the contract with Amazing Dining Services will continue throughout the school year.

-As always, school infectious disease rates are followed closely. No disease outbreaks this school year.

8 Items for Action

a Consent Agenda

Contracts

Allison McKay-Teacher of Physical/Other Health Disabilities

Food Service Management Contract with Amazing Dining and Catering 11/1/2022 to 6/30/2023

Working Agreements

Liz Nelson - Part-time Visual Arts Teacher

Kelley Ekstrom - Special Education Paraprofessional

Moved: Nancy Dennnis

Second: Kelsey Fitschen-Hemmah

Passed: unanimous

b Approve FY22 Annual Report

Moved: Margit Zsolnay

Second: Kelsey Fitschen-Hemmah

Passed: unanimous

9. Adjournment 8:20pm

Next board meeting Thursday, November 17, 2022 @ 7:00pm (Note it is the third Thursday due to Thanksgiving break)