

Prairie Creek Community School  
 School Board Monthly Meeting Minutes  
 September 22, 2022 @ 7:00pm  
 Prairie Creek Community School, Northfield MN 55057

- 1 Call to order 7:06pm
- 2 Attendance

2022-2023	Aug 25	Sep 22	Oct 27	Nov 17	Dec 22	Jan 26	Feb 23	Mar 23	Apl 27	May 25	Jun 22
Shelly Dickinson	✓	✓									
Zaki Haidar	✓	✓									
Kelsey Fitschen-Hemmah	✓	✓									
Tim Goodwin	✓	X									
Beth Molitor	✓	X									
Nancy Dennis	✓	✓									
Lyndsey Reece	✓	✓									
Christine Williams	✓	✓									
Margit Zsolnay	✓	✓									
Simon Tyler-ex officio	✓	✓									
Keith Johnson- ex officio	X	✓									
Colleen Braucher	✓	✓									

- 3 Recognition/Announcements: Keith for his work in supporting the audit process.
- 4 Public Comments: None
- 5 Approve Agenda  
 Moved: Lyndsey Reece  
 Second: Kelsey Fitschen-Hemmah  
 Passed: unanimous
- 6 Approve Minutes from the August 25, 2022 meeting  
 Moved: Lyndsey Reece  
 Second: Margit Zsolnay  
 Passed: unanimous

- 7 Presentation of the annual audit from CliftonLarsonAllen: Michelle Hoffman presented to the board. This year they issued an unmodified opinion on the audit, which is the best rating you can receive. There were no internal controls sighted, nothing to report.
- 8 Items for discussion and/or reports
  - a Director Report: Enrollment update we are currently at 177 with 2 families touring in the next couple of days. Other charter schools are in the same position or possibly a less desirable position. All children are participating in a Guided Recess program that builds school community to nurture social and emotional skills. Nat Ojala has decided to retire this year and we are grateful for her 13 years of service to our school. The special education team has done a remarkable job shifting to meet the needs of children, while also being short staffed. Community Connections has found room parents, and each class will have a gathering this fall. They have also planned an event for September, October, and November to build community.

### **Program Updates**

Key program happenings / updates:

- All children are participating in a Guided Recess program that builds school community nurtures social and emotional skills

### **Staffing updates**

- Nat Ojala has retired from her position as a Special Education Paraprofessional. We are very grateful for Nat's thirteen years of service to children and families

### **Building / Grounds**

- A porta-potty has been installed by the big field to support children and staff engaged in outdoor activities
- Children and staff have practiced a first round of safety drills

### **Community Connections / Outreach**

- Simon, Ryan, Nancy and Amanda will attend the PEN Conference in Seattle Oct 7-9
- Curriculum Evening takes place on September 27
- Simon served on an advice panel at the MACS new director training

### **Professional Development**

- Faculty have prepared in teams for Curriculum Evening presentations
- All staff completed an online Seizure Training workshop
- Faculty established professional development focus areas for Wednesday sessions:
  - 9 Thematic Learning / Arts
  - 10 Habits of Mind / Progressive Education pedagogy
  - 11 Forest School

- a Education Program Committee: Professional development has been reorganized.

We are building norms for a really successful year. We have been working on curriculum night and are excited to have the evening, as we have not had it for a few years. More authentic teacher evaluation plan is being developed, the rubric was reviewed by the faculty.

b Finance Committee: The budget is based on 180 students and may need a little adjustment in the future.

c Development Committee: The committee will be meeting soon to discuss Give to the Max. Tim, Lyndsey, Kelsey and Simon

d Nominations Committee: Please update your bio for the website. Beth and Margit

e Policy Committee: Working on an EFT policy to be coming soon. There are a few modifications that our legal counsel will be looking at to revise.

f Sub Committee Reports:

The Arts Committee is working on a January residency.

## 12 Items for Action

a Consent Agenda

Moved: Lyndsey Reece

Second: Shelly Dickinson

Passed: unanimous

b Approve 23-24 Calendar

Moved: Kelsey Fitschen-Hemmah

Second: Lyndsey Reece

Passed: unanimous

c Approve Annual Audit

Moved: Margit Zsolnay

Second: Nancy Dennis

Passed: unanimous

9. Adjournment: 8:20pm

Next board meeting Thursday, October 27, 2022 @ 7:00pm