

Prairie Creek Community School  
 School Board Monthly Meeting Minutes  
 August 25, 2022 @ 6:00pm  
 Prairie Creek Community School, Northfield MN 55057

- 1 Call to order 6:15pm
- 2 Attendance

2022-2023	Aug 25	Sep 22	Oct 27	Nov 17	Dec 22	Jan 26	Feb 23	Mar 23	Apl 27	May 25	Jun 22
Shelly Dickinson	✓										
Zaki Haidar	✓										
Kelsey Fitschen-Hemmah	✓										
Tim Goodwin	✓										
Beth Molitor	✓										
Nancy Dennis	✓										
Lyndsey Reece	✓										
Christine Williams	✓										
Margit Zsolnay	✓										
Simon Tyler-ex officio	✓										
Keith Johnson- ex officio	X										
Colleen Braucher	✓										

- 3 Recognition/Announcements: Simon would like to recognize Keith and Colleen for their work on the annual audit. Thank you Keith for your leadership in this process. Michelle Flannery for her work with our community during the difficult loss of a parent and child in our community. She has been a great asset to our community.
- 4 Public Comments: Ryan Keisel, Kestrels teacher is attending the board meeting and shadowing Simon as he finishes up his principal license.
- 5 Approve Agenda  
 Moved: Shelly Dickenson  
 Second: Beth Molitor  
 Passed: unanimous

6 Approve Minutes from the June 23, 2022 meeting

Moved: Kelsey Fitschen-Hemmah

Second: Margit Zsolany

Passed: unanimous

7 Items for discussion and/or reports

a Director Report: We are currently at 180 enrolled for the fall with 40 on our waitlist. We only have 29 students in the 2nd grade and are over enrolled in 1st grade with the acceptance of twins. We currently have no one on our 2nd grade waitlist. We have a non competitive procurement contract for meals with Amazing Catering and Dining. The e-learning plan is on the website with no changes from the past year. Simon presented to the board the COVID-19 procedures document that will be posted on our website. Jeff Fisher has been hired by our landlord to do maintenance in our building. A community event was held at school Wednesday, August 24th for Elle Ragin. It was an informal evening with both Simon and Amy Narveson speaking, it was a beautiful way to honor Elle.

b Education Program Committee: The teachers return back to work on Monday, August 29th. Simon and Nancy discussed the Strategic Plan with the board and what the action items are for the coming year.

c Finance Committee: The finance packet is included in the board packet.

d Development Committee: Nothing to report

e Nominations Committee: Nothing to report

f Policy Committee: Nothing to report

g Sub Committee Reports: Nothing to report

8 Items for Action

a Consent Agenda

**New Working Agreements**

Audrey Lane-Getaz -Teaching Assistant / Special Education Paraprofessional / After School Care Assistant

Ethan Little - After School Care Assistant

Susie Leidner-Special Education Paraprofessional

**Approve FY23 Hourly Staff Pay Rates (see board packet)**

**Revised Working Agreements - Special Education Paraprofessional Rates**

Natalie Ojala - \$22 / Hour

Jakob Anderson - \$19 / Hour

Samantha Bolton - \$18 / Hour

Hannah Bauer - \$18 / Hour

Noncompetitive procurement (emergency use) of Food Service Management Contract with Amazing Dining and Catering from August 5, 2022 to October 31, 2022.

Four Leaf Property Services custodial services for FY23

Moved: Lyndsey Reece

Second: Nancy Dennis

Passed: unanimous

b Certify Board Officers

Board Chair, Christine Williams

Board Vice Chair, Tim Goodwin

Treasurer, Kelsey Fitschen-Hemmah

Secretary, Beth Molitor

Moved: Shelly Dickinson

Second: Nancy Dennis

Passed: unanimous

c Pledge of Allegiance Policy-Annual Review

Motion to waive reciting the Pledge of Allegiance daily

Moved: Lyndsey Reece

Second: Margit Zsolnay

Passed: unanimous

9. Adjournment 7:08pm

Next board meeting Thursday, September 23, 2022 @ 7:00pm