

Prairie Creek Community School
 School Board Monthly Meeting Minutes
 May 27, 2021 @ 7:00pm
 Prairie Creek Community School, Northfield MN 55057

- 1 Call to order
- 2 Attendance

2020-2021	July 23	Aug 27	Sep 24	Oct 22	Nov 19	Dec 17	Jan 28	Feb 25	Mar 18	Apl 22	May 13 Special Meeting	May 27	Jun 24
Shelly Dickinson	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓ (late)	✓	
Don Findlay	X	✓	✓	✓	✓	✓	X	✓	✓	✓	✓	X	
Kelsey Fitschen-Hemmah	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Bonnie Jean Flom	✓	X	✓	✓	X	✓	X	✓	X	✓	X	✓	
Molly McGovern Wills	✓	✓	✓	✓	X	✓	✓	✓	✓	✓	X	✓	
Ben Miller	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Beth Molitor	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Lisa Percy	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Christine Williams	✓	✓	✓	✓	X	✓	✓	✓	✓	✓	X	✓	
Simon Tyler-ex officio	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Keith Johnson- ex officio	✓	✓	✓	✓	✓	X	✓	✓	✓	✓	X	✓	
Colleen Braucher	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	X	✓	

3 Recognition/Announcements: Thank you Bonnie Jean, Ben, and Lisa for all your work on the board. Thank you Lisa and Ashley for all your work with Community Connections. The teachers and staff for organizing the get together for tonight. Thank you to everyone who made May Day a wonderful day. Thank you Dr. Matt Hillmann and the NFLD school board for the approval of our contract. Bonnie Jean would like to thank everyone for always being open in welcoming her during her multiple terms on the board and for all your dedication to the children you teach. She feels very honored. Thank you to teachers for all their hard work on conferences, and all their narrative writing.

4 Public Comments : None

5 Approve Agenda

Moved: Kelsey Fitschen-Hemmah

Second: Beth Molitor

Approved: unanimous

6 Approve Minutes from the April 22, 2021

Moved: Bonnie Jean Flom

Second: Shelly Dickinson

Approved: unanimous

7 Approve Minutes from Special Board Meeting May 13, 2021

Moved: Lisa Percy

Second: Beth Molitor

Approved: unanimous

8 Items for discussion and/or reports

a Director Report: ICT continues to meet. We are pleased with the overall cases going down. We have been responding to the new guidelines. We are planning on outdoor graduation for Saturday, June 5, 2021. We have been able to hold true to many traditions like personal projects. The safe learning plan is in place until the last day of school. The District Advisory Committee met on Wednesday of this week. We discussed specials and there was a strong message from the committee that Spanish is an important part of the school. After discussion with the teachers a decision has been made to have a Spanish special again next year.

b Education Program Update: Math has been discussed at the teachers PD. They are looking at a new math curriculum for possible use next year. Illustrative Math is the curriculum. After extensive review by faculty, it was determined that this curriculum best supports the transition back to in-person learning model and matches our inquiry-centered approach to math while providing a scope and sequence for foundational skills instruction. Teachers have been reflecting on multiple areas and feel good to be able to get back to the discussion. They have also been talking about onboarding of new teachers and what work needs to go into developing a new teacher.

c Finance Committee: Our fund balance is still projected to be in good standing. We have received about \$91,000 in COVID funding. We are most likely getting another \$63,000 next school year. Fund 4 has always had a balance that we have been working down. This year is no exception. We have applied for forgiveness of our PPP loan. We are expecting to have it forgiven. If it is not forgiven before the end of the year we will need to carry it forward as a liability. When it is forgiven it will go right into our fund balance.

d Development Committee: Nothing to report at this time

e Nominations Committee: The nominations folders have been updated. The new board members can start their training now. Thank you Lisa for all your hard work on the nomination committee and putting together all of the documents.

f Policy Committee: Nothing at this time.

g Sub Committee Reports

9 Items for Action

a Consent Agenda

Lunch/Breakfast Price

Lunch Price \$3.60 (no change)

Breakfast Price \$1.85 (no change)

Contract

Connie Telschow, Orientation & Mobility/BVI teacher

After School Care Fees

- \$10.50 (no change)
- \$12.50 (no change) after deadline sign-up
- \$5.00 (no change) Before School Care Wednesday Only

Approve the following banking resolutions for FY22:

- a) Designate Castle Rock Bank as the Official School Depository
- b) Authorize Simon Tyler or Keith Johnson to sign for investments on behalf of Prairie Creek Community School
- c) Authorize Simon Tyler or Keith Johnson to make electronic funds transfers between school accounts

Approve engaging with CliftonLarsonAllen for FY21 audit

REAP Grant

Board authorizes continued use of REAP funds in 2021-2022 to reduce class size as a long-term strategy to retain/recruit effective teachers by creating a more effective learning environment and maximizing one-on-one time with students

2021-2022 Designations

- Simon Tyler: LEA representative, Special Education Administrator, Title Coordinator, Human Rights Officer, Site Verification Coordinator, Identified Individual With Authority (IOWA), District Assessment Coordinator
- Michelle Flannery: 504 Coordinator
- Michelle Bigalke: Homeless Liaison

Renew Commercial Insurance Package with Northfield Insurance for FY22

Approve Minnesota Association of Charter Schools Contract

Approve Hastings Creamery Contract (Formerly Plainview Milk)

Hourly Staff Pay Rates FY22

Position	Pay Rate Per Hour
Special Education Paraprofessionals General Education Teaching Assistants	Year 1: \$16.00 Year 2: Increase \$1.00*

Food Program Assistants Administrative Assistants After School Care Assistants Media Paraprofessional	Year 3: Increase \$1.00* Year 5: Increase \$1.00* Year 10: Increase \$1.00*
Special Education Teaching Assistant	Year 1: \$18.00 Year 2: Increase \$1.00* Year 3: Increase \$1.00* Year 5: Increase \$1.00* Year 10: Increase \$1.00*
Special Education Administrative Assistant	Year 1: \$20.00 Year 2: Increase \$1.00* Year 3: Increase \$1.00* Year 5: Increase \$1.00* Year 10: Increase \$1.00*
School Nurse	Year 1: \$33.00 Year 2: Increase \$1.00* Year 3: Increase \$1.00* Year 5: Increase \$1.00* Year 10: Increase \$1.00*
Health PCA	Year 1: \$20.00 Year 2: Increase \$1.00* Year 3: Increase \$1.00* Year 5: Increase \$1.00* Year 10: Increase \$1.00*
After School Care Supervisor	Year 1: \$20 Year 2: Increase \$1.00* Year 3: Increase \$1.00* Year 5: Increase \$1.00* Year 10: Increase \$1.00*

*Plus Board approved COL

Special Assignment / Substitute Teacher Pay Rate

Position	Rate
Non - Licensed Hourly Rate	\$16.00
Teacher Substitute (daily rate)	\$150 (\$25 for hourly rate)
Long- Term Substitute (10 days + daily rate)	\$180
After School Care Supervisor sub rate (hourly)	\$20.00
Licensed Intervention Teacher (hourly rate)	\$28.00
Licensed Teacher Special Assignments	\$28.00

(hourly)	
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Moved: Lisa Percy

Second: Bonnie Jean Flom

Approved: unanimous

b Maltreatment of Minors Mandated Reporting-Second Read

Moved: Beth Molitor

Second: Christine Williams

Approved: unanimous

c Approve Charter School Contract Between Northfield Public Schools and Prairie
Creek Community School 2021-2026

Moved: Lisa Percy

Second: Bonnie Jean Flom

Approved: unanimous

10 Adjournment 8:06pm

Moved: Lisa Percy

Second: Bonnie Jean Flom

Approved: unanimous

Next board meeting Thursday, June 24, 2021

Topic: PCCS Board Meeting

Time: May 27, 2021 07:00 PM Central Time (US and Canada)

Join Zoom Meeting

<https://us04web.zoom.us/j/79105380109?pwd=V25yQWVCS3pUVINFTGN4WW1LcGl0dz09>

Meeting ID: 791 0538 0109

Passcode: pccs