

Prairie Creek Community School  
School Board Monthly Meeting Minutes  
April 22, 2021 @ 7:00pm  
Prairie Creek Community School, Northfield MN 55057

- 1 Call to order 7:05pm
- 2 Attendance

2020-2021	July 23	Aug 27	Sep 24	Oct 22	Nov 19	Dec 17	Jan 28	Feb 25	Mar 18	Apl 22	May 27	Jun 24
Shelly Dickinson	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		
Don Findlay	X	✓	✓	✓	✓	✓	X	✓	✓	✓		
Kelsey Fitschen-Hemmah	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		
Bonnie Jean Flom	✓	X	✓	✓	X	✓	X	✓	X	✓		
Molly McGovern Wills	✓	✓	✓	✓	X	✓	✓	✓	✓	✓		
Ben Miller	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		
Beth Molitor	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		
Lisa Percy	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		
Christine Williams	✓	✓	✓	✓	X	✓	✓	✓	✓	✓		
Simon Tyler-ex officio	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		
Keith Johnson- ex officio	✓	✓	✓	✓	✓	X	✓	✓	✓	✓		
Colleen Braucher	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		

- 3 Recognition/Announcements: The 4/5 team for their work on organizing Honoring week for their students. Nurse Connie for her work with families, she is so knowledgeable and attentive to the needs of families. All the work that has gone into planning for May Day and Graduation to make them in-person events. Thank you board and staff for the beautiful flowers sent to Bonnie Jean after her surgery.
- 4 Public Comments: None at this time
- 5 Approve Agenda  
Moved: Bonnie Jean Flom  
Second: Don Findlay  
Approved: unanimous
- 6 Approve Minutes from the March 18, 2021 meeting  
Moved: Shelly Dickinson  
Second: Beth Molitor  
Approved: unanimous (Bonnie Jean abstained)
- 7 Items for discussion and/or reports

a Director Report: We have offered 30 kindergarten places. We anticipate by the beginning of next week we will have a complete list. We hope to have an orientation in mid May. Dave Pennock will not be returning next year. We will miss Dave and really have enjoyed working with him for the last 8 year. He has held many roles in our building. We will be hiring a health PCA for next school year. We will also be hiring a morning TA and have Service Master pick up more of the cleaning. The parent survey was reviewed by Simon, Kelsey and Ben. We had 140 responses which is a really good response. The survey was very different then past years and going forward it will give us information on all the pillars of our mission. The overall responses were positive.

b Education Program Update: We are getting back into our whole faculty PD on Wednesday. It feels good to be back together as a faculty.

c Finance Committee: The finance committee met before the meeting tonight. The PPP loan should be submitted for forgiveness sometime after the May payroll. Finance committee will meet in mid May to finalize the budget. It will be ready for you to look at next month and then voted on at the June meeting. The finance committee is asking for another 2% stipend for all staff this year. It has been a very unusual year and with the PPP loan we have funds to do this. We are also asking for a 2% cost of living raise for FY22. Keith did a great job of putting together a five year budget. We have had many conversations regarding the development budget. Discussion was had regarding the development amount for the budget next year.

d Development Committee: Nothing to report at this time.

e Nominations Committee: The election was completed, votes were tabulated. The new board members are Margit Zolnay, Tim Goodwin, and Lyndesy Reece.

f Policy Committee

i Maltreatment of Minors Mandated Reporting-First Read

g Sub Committee Reports: No updates

## 8 Items for Action

a Consent Agenda

### **Contracts for FY22**

Joan Stage - Occupational Therapy

Strategic Staffing Solutions - DAPE Teacher

Done Right Food Inc - (Lunch increase \$.11/Breakfast increase \$.05)

Michelle Flannery - School Psychologist

Keys to Communication LLC - Speech  
Sandborn Education - Sped Director  
Kathryn Berglund, Licensed School Counselor  
Canopy IT - Sped Tech Services  
Canopy IT - Monthly Tech Services

**Working Agreement**

Ryan Kiesel - 4-5 grade teacher for the 2021-2022 school year

Moved: Bonnie Jean Flom

Second: Lisa Percy

Approved: unanimous

b Mission Statement

Moved: Lisa Percy

Second: Don Findlay

Approved: unanimous

c Certify New Board Members

Margit Zsolnay, Lyndsey Reece, and Tim Goodwin

Moved: Lisa Percy

Second: Shelly Dickinson

Approved: unanimous

d 2% Stipend for Employees

Moved: Bonnie Jean Flom

Second: Christine Williams

Approved: unanimous

e 2% Cost of Living Raise for FY22

Moved: Don Findlay

Second: Beth Molitor

Approved: unanimous

9 Adjournment 8:19pm

Moved: Don Findlay

Second: Christine Williams

Approved: unanimous

Next board meeting Thursday, May 27, 2021

Topic: Prairie Creek Community School Board Meeting

Time: Apr 22, 2021 07:00 PM Central Time (US and Canada)

Join Zoom Meeting

<https://us04web.zoom.us/j/72251826729?pwd=bkxNQTBlSm0zQUZpUmprNzV2bGtOUT09>

Meeting ID: 722 5182 6729

Passcode: pccs