

Prairie Creek Community School
School Board Monthly Meeting Minutes
February 25, 2021 @ 7:00pm
Prairie Creek Community School, Northfield MN 55057

- 1 Call to order 7:03pm
- 2 Attendance

2020-2021	July 23	Aug 27	Sep 24	Oct 22	Nov 19	Dec 17	Jan 28	Feb 25	Mar 18	Apl 22	May 27	Jun 24
Shelly Dickinson	✓	✓	✓	✓	✓	✓	✓	✓				
Don Findlay	X	✓	✓	✓	✓	✓	X	✓				
Kelsey Fitschen-Hemmah	✓	✓	✓	✓	✓	✓	✓	✓				
Bonnie Jean Flom	✓	X	✓	✓	X	✓	X	✓				
Molly McGovern Wills	✓	✓	✓	✓	X	✓	✓	✓				
Ben Miller	✓	✓	✓	✓	✓	✓	✓	✓				
Beth Molitor	✓	✓	✓	✓	✓	✓	✓	✓				
Lisa Percy	✓	✓	✓	✓	✓	✓	✓	✓				
Christine Williams	✓	✓	✓	✓	X	✓	✓	✓				
Simon Tyler-ex officio	✓	✓	✓	✓	✓	✓	✓	✓				
Keith Johnson- ex officio	✓	✓	✓	✓	✓	X	✓	✓				
Colleen Braucher	✓	✓	✓	✓	✓	✓	✓	✓				

- 3 Recognition/Announcements: All the staff for a fabulous pivot to in-person learning. Thankful that the state made available vaccines for the staff. Thank you to the board for the coffee and treats earlier this month. The culminating events that have been happening in the building. Keith for all his work on the PPP. The 2/3 team for their work in making an event in place of the camp in. The sub committee that has been working on the mission statement: Bonnie Jean, Nancy, Anna, Anthony and Simon. Northfield Art Show this weekend.
- 4 Public Comments: None at this time
- 5 Approve Agenda
Addition of: Voting on the approval of a 1% stipend for staff
Addition of: Enrollment and Lottery Policy approving 30 openings for Kindergarten Fall 2021
Moved: Bonnie Jean Flom
Second: Molly McGovern Wills
Passed: unanimous
- 6 Approve Minutes from the January 28, 2021 meeting
Moved: Beth Molitor
Second: Shelly Dickinson
Passed: Approved with Bonnie Jean Flom and Don Findlay abstaining
- 7 Items for discussion and/or reports
 - a Director Report: We currently have 38 applications for kindergarten in the fall. We have an open house on March 9. We are now full in-person since the beginning of February. 100% of staff have been offered the vaccine, many have had 2 vaccines. The ICT meets every other week. We are applying for the ADSIS grant to provide tiered support between grade level and special education. Kelsey has taken the lead on writing the grant with Michelle B and Carley's support. Dr. Hillmann will visit the school on March 4, 2021

for his annual visit. Simon will meet with our state representatives next week as part of Charter School week.

b Education Program Update: Kids are doing great with the COVID protocols. So grateful for each day we have in the building with the children. It feels like mid-October with many things in the building. Honoring week will be happening. We are trying to keep as many spring traditions as we can with some adjustments.

c Finance Committee: Keith presented the budget to the board. We are anticipating overrun on our COVID related expenditures. We have fully drawn all current COVID awards for our school. We are running the Summer Food Service program so all families will have access to free meals. The finance committee is proposing the board approve a 1% stipend for staff. This would be in addition to the stipend they received in November. The finance committee did review a preliminary 3-year budget. This year is a little more difficult with the uncertainty of the year. We will be bringing a budget to the board before the June 30 deadline. The committee would like to review the benefits employees receive. MAC has released a survey they took of charter schools and the committee is going to take a closer look at the survey.

d Development Committee: There is nothing to update at this time. Lisa talked about bringing some PCCS merchandise. She wanted to know what the board thinks about art work different from our logo on some kind of merchandise.

e Nominations Committee: We have 4 candidates for the 3 positions for 3 year terms each. The board bios will go out to the community tomorrow. Lisa will create a Board Resource folder in place of a board member manual and the nominations committee will review and update it each year.

f Policy Committee: Enrollment and Lottery policy is in the packet. Just a few minor changes.

g Sub Committee Reports: No reports at this time.

h Mission Statement Draft Review: The four pillars have not changed but some wording in the pillars has been updated. We tried to keep the statements underneath to 3 sentences.

8 Items for Action

a Consent Agenda

Lisa Molitor - Long Term sub for Carley Maley's maternity leave commences 3.1.21. Daily rate: \$215.57
Diana Drager - TA hours (15.25 hours / week) Office Assistant (21.25 hours / week)

Moved: Don Findlay

Second: Lisa Percy

Passed: unanimous

b Review Enrollment & Lottery Policy

Moved: Bonnie Jean Flom

Second: Don Findlay

Passed: unanimous

c Approve PPP loan

Moved: Lisa Percy

Second: Christine Williams

Passed: unanimous

d Finance Committee proposes a 1% stipend for staff

Moved: Lisa Percy

Second: Don Findlay

Passed: unanimous

a Prairie Creek will have openings for 30 kindergartners in the 2021-2022 school year. All other grades have returning enrollment with 30 students in each grade. There are currently no openings in grades 1-5.

Moved: Beth Molitor

Second: Bonnie Jean Flom

Passed: unanimous

9 Adjournment 8:22pm

Moved: Don Findlay

Second: Shelly Dickinson

Passed: unanimous

Next meeting Thursday, March 18, 2021 (Please note this is the third Thursday due to Spring Break)

Zoom meeting

Topic: Prairie Creek Board Meeting February 25, 2021

Time: Feb 25, 2021 07:00 PM Central Time (US and Canada)

Join Zoom Meeting

<https://us04web.zoom.us/j/71094574903?pwd=clMyQTZpNEtYRU1kVnVKY2U5ZjY1QT09>

Meeting ID: 710 9457 4903

Passcode: pccs