

Prairie Creek Community School  
 School Board Monthly Meeting Minutes  
 August 27, 2020 @ 6:00pm  
 Prairie Creek Community School, Northfield MN 55057

- 1 Call to order 6:02pm
- 2 Attendance

2020-2021	July 23	Aug 27	Sep 24	Oct 22	Nov 19	Dec 17	Jan 28	Feb 25	Mar 18	Apl 22	May 27	Jun 24
Shelly Dickinson	✓	✓										
Don Findlay	X	✓										
Kelsey Fitschen-Hemmah	✓	✓										
Bonnie Jean Flom	✓	X										
Molly McGovern Wills	✓	✓										
Ben Miller	✓	✓										
Beth Molitor	✓	✓										
Lisa Percy	✓	✓										
Christine Williams	✓	✓										
Simon Tyler-ex officio	✓	✓										
Keith Johnson- ex officio	✓	✓										
Colleen Braucher	✓	✓										

- 3 Recognition/Announcements: Kelsey would like to recognize Simon for the immense amount of work he has been doing to prepare for the school year. All the staff for all of the planning that has been happening. Molly, Kelsesy, Michelle M, Colleen, Ben Miller and Connie for all the work over the last few weeks. The board for participating in the equity training.
- 4 Public Comments : None
- 5 Approve Agenda  
 Moved: Lisa Percy  
 Second: Kelsey Fitschen-Hemmah  
 Passed: unanimous
- 6 Approve Minutes from the July 23, 2020  
 Moved: Kelsey Firschen Hemmah  
 Second: Shelly Dickinson  
 Passed: unanimous / Don abstained
- 7 Items for discussion and/or reports
  - a Director Report: Enrollment has been more fluid than in past years. Most families that have left have chosen to move to a home school model. The wait list has been very important and we are fortunate to have such a robust list. We announced that we would begin the year in a hybrid model with two cohorts and Tier 1 child care. Preparations are underway to begin the year in this model. The model will be continuously monitored by the Incident Command Team (ICT) in partnership with local health and regional support teams. The first instructional day of school is scheduled for Thursday, September 10. Goal-setting conferences will be on September 8 and 9.
  - b Education Program Update: Tents are going up. Stool/desks are being made. We have looked at physical spaces, outdoor spaces and all the teams have developed a solid plan.
  - c Finance Committee: Finance is reasonably stable. Keith is closing out last year and opening up the current year. Keith is grateful for the wait list at our school. We had some modest

cuts in hours going into this budget. We did receive \$57,000 for COVID specific expenditures. Keith completed the audit in July.

d Development Committee: Working on redoing the support page and looking at other ways to raise funds for the school.

e Nominations Committee: Lisa has updated the training of new board members.

f Policy Committee: We will vote on the saying or waving saying the Pledge of Allegiance.

g Sub Committee Reports: None at this time

## 8 Items for Action

a Approve Updated Calendar

Moved: Christine Williams

Second: Beth Molitor

Passed: unanimous

b Approve Master Contingency Plan

Moved: Kelsey Fitschen Hemmah

Second: Lisa Percy

Passed: unanimous

c Consent Agenda

### **Staff Work Agreements**

Mary Poole - unpaid leave of absence from part-time teaching assistant position for 2020-2021 school year. Return to position contingent on availability in 2021-2022.

Casey Piekarski - unpaid leave of absence from special education paraprofessional position for 2021 school year. Return to position contingent on availability in 2021-2022.

Anna Lisa Rustad - maternity leave substitute for Amanda Solinger. August 24 - October 2. Daily teacher rate \$195.98

### **Designation of Identified Official with Authority for the MDE External User Access Recertification System**

The Minnesota Department of Education (MDE) requires that school districts annually designate an Identified Official with Authority to comply with the MNIT Enterprise Identity and Access Management Standard which states that all user access rights to Minnesota state systems must be reviewed and recertified at least annually. The Identified Official with Authority will assign job duties and authorize external user's access to MDE secure systems for their local education agency (LEA). The Board recommends to authorize Simon Tyler to act as the Identified Official with Authority (IOwA) and Colleen Braucher to act as the IOwA to add and remove names only for Prairie Creek Community School 4090-07

Moved: Shelly Dickinson

Second: Lisa Percy

Passed: unanimous

d Pledge of Allegiance

Voting to waive the requirement of saying the Pledge of Allegiance

Moved: Christine Williams

Second: Kelsey Fitschen Hemmah

Passed: unanimous

## 9 Adjournment 7:35pm

Moved: Lisa Percy

Second: Shelly Dickinson

Passed: unanimous

Next Board Meeting: Thursday, September 24, 2020 @ 7:00pm