

**Prairie Creek Community School  
School Board Monthly Meeting Minutes**

**September 28, 2017  
7:00pm  
27695 Denmark Avenue, Northfield, MN 55057**

- 1 Call to order 7:03pm
- 2 Attendance

2017-2018	Aug 25	Sept 28	Oct 26	Nov 18	Dec 14	Jan 25	Feb 22	Mar 22	Apl 26	May 24	June 22
Trish Beckman	✓	✓									
Jason Buckmeier	✓	✓									
Jodi Doeden	✓	✓									
Kelsey Fitschen-Hemmah	✓	✓									
Bonnie Jean Flom	✓	✓									
Ryan Krominga	✓	✓									
Gabe Meerts	✓	✓									
Ben Miller	✓	✓									
Lisa Percy	✓	✓									
Simon Tyler-ex officio	✓	✓									
Keith Johnson- ex officio	✓	X									
Colleen Braucher	X	✓									

- 3 Recognition/Announcements: Ben for his talk at Curriculum Night. The staff for the amazing All School Gathering on International Day of Peace. Bonnie Jean for her participation in the ASG on peace as well. The 2/3 teachers for a full day field trip and then an evening of engaged conferences. The tolerance of the community while Hwy 3 is detoured.
- 4 Public Comments: None at this time
- 5 Approve Agenda  
Moved: Lisa Percy  
Second: Kelsey Fitschen-Hemmah  
Passed: unanimous
- 6 Approve Minutes from August 25, 2017  
Moved: Lisa Percy  
Second: Bonnie Jean Flom  
Passed: unanimous
- 7 Presentation of the Northfield District School Initiative-Dr. Matt Hillmann
- 8 Items for discussion and/or reports
  - a Director Report: Several field trips have happened, k/1 to the Carpenter Nature Center. The Herons did a full day camp out and then next day Michelle Martin and Kelly Connole lead a ground clean up. There 6 staff are attending the PEN Conference next week in Boston. Three staff will be presenting a workshop on how we handle Professional Development at our school. We will have 2 teachers from Lumbini School in Yangon, Myanmar visiting our school in mid-October.
  - b Education Program Committee: We are adding a all staff meeting quarterly this year. November workday teachers will go visit another school. The February workday we will have Gender Diversity Training for ½ of the day.

c Finance Committee: The audit was completed in July. No significant change in the budget

d Community Engagement & Development Committee: T-shirt orders went out. Updating the alumni database. Great volunteer response so far this year. Google folder for fundraising documents. Fundraising goal is \$70,000 (Give to the Max, End of year giving letter, Auction) Parent educations are being discussed.

e Nominations Committee:

f Policy Committee: There is an initiative in Nerstrand to work to give students preference who live in close proximity to the school. Kelsey would like the board's permission to peruse this initiative with the policy committee.

g Outreach: On going progressive education, hosting 3 student teachers, attending PEN conference. Connect with local legislatures. Work around small school funding. Prospective families outreach to preschools in Northfield.

h Facility Committee: PC, Inc has a meeting mid October. Working on an insurance claim for damage to the electrical panel in the pump house. Tree work done over the summer. Asking the landlord to revisit the heat tape on the roof this fall.

i Board Committee Structure Discussion: Proposed board committees are: Education Program, Finance/Development, Policy, Nominations.

## 9 Items for Action

a Consent Agenda

Moved: Lisa Percy

Second: Kelsey Fitschen-Hemmah

Passed: unanimous

b Second Read & Vote: Wellness Policy

Moved: Bonnie Jean Flom

Second: Jodi Doeden

Passed: unanimous

c Second Read & Vote: Meal Charge Policy

Moved: Jodi Doeden

Second: Gabe Meerts

Passed: unanimous

d Second Read & Vote: Attendance Policy-no changes to the policy

## 10 Adjournment 9:15pm

Moved: Kelsey Fitschen-Hemmah

Second: Lisa Percy

Passed: unanimous

Next Board Meeting: Thursday, October 26, 2017