

**Prairie Creek Community School
School Board Monthly Meeting Minutes**

September 27, 2012

7:00 PM

27695 Denmark Avenue, Northfield, MN 55057

1. Call meeting to order: 7:05pm

2. Verified Quorum

| 2012-2013 | Aug 11 | Aug 23 | Sept | Oct | Nov | Dec | Jan | Feb | Mar | Apl | May | June |
|---------------------------|--------|--------|------|-----|-----|-----|-----|-----|-----|-----|-----|------|
| Randy Clay | ✓ | ✓ | | | | | | | | | | |
| Roz Eaton-Neeb | ✓ | | ✓ | | | | | | | | | |
| Trish Ferrett | ✓ | | ✓ | | | | | | | | | |
| Kelsey Fitschen-Hemmah | ✓ | ✓ | ✓ | | | | | | | | | |
| Bonnie Jean Flom | | ✓ | ✓ | | | | | | | | | |
| Daniel Hollerung | ✓ | ✓ | ✓ | | | | | | | | | |
| Dan Kelley | ✓ | | ✓ | | | | | | | | | |
| Cathy Oehmke | ✓ | ✓ | ✓ | | | | | | | | | |
| Heidi Welsch | ✓ | | ✓ | | | | | | | | | |
| Simon Tyler-ex officio | ✓ | ✓ | ✓ | | | | | | | | | |
| Keith Johnson- ex officio | ✓ | ✓ | ✓ | | | | | | | | | |
| Colleen Braucher | | ✓ | ✓ | | | | | | | | | |

3. Recognition: Teachers for a great curriculum night and Simon for a great address to the families. Heidi would like to recognize Simon for putting together childcare for conference days. Michelle and Simon for all their hard work on the Annual Report.

4. Approve Minutes from August 23, 2012

Moved: Cathy Oehmke

Second: Trish Ferrett

Passed: unanimous

5. Approve Agenda

Moved: Bonnie Jean Flom

Second: Cathy Oehmke

Passed: unanimous

(a) Consent Agenda Staff Contracts (John Witt, Ann Myers)

Moved: Heidi Welsch

Second: Roz Eaton Neeb

Passed: unanimous

6. Policies-Review current policy

(a) Facility Use (fee review)

Simon proposed to consider making an across the board fee of class 3 and 4 to be the same.

Motion to approve as amended: Heidi Welsch

Second: Kelsey Fitschen-Hemmah

Passed: unanimous

7. Policies – Second read & vote

(a) Behavior Policy

Moved: Trish Ferrett

Second: Roz Eaton Neeb

Passed: unanimous

8. Board/Faculty Retreat (November 3, 2012)

Bonnie Jean, Dan, Simon and one other staff member to plan the retreat.

8:00am board meeting, 8:30am coffee, 9:00am retreat

9. Annual Report-Simon presented the Annual Report to the board.

10. Reports

(a) School Director Report

(b) Finance Report Bank resolution proposed to revise as follows:

Authorize Simon Tyler, Ona Sheets and Keith Johnson to endorse checks for deposit and make electronic funds transfers between school accounts.

Authorize Simon Tyler, Dan Kelley and Randy Clay to sign for investments or line of credit on the behalf of PCCS.

Designate Simon Tyler as Online Administrator

Authorize Simon Tyler, Randy Clay, Dan Kelley, Colleen Braucher and Kelsey Fitschen-Hemmah to sign checks on the behalf of PCCS.

Require 2 signatures on all checks.

Motion to approve bank resolution as stated above :

Moved: Dan Kelley

Second: Heidi Welsch

Passed Unanimous

11. Committee Charters

TABLED UNTIL NEXT MEETING

(a) Buildings/Grounds Committee

(b) Development Committee

(c) Communications Committee

(d) ERC

(e) Wellness Committee

(f) Technology Committee

(g) Policy Committee

12. Adjourn 9:00pm

Moved: Bonnie Jean Flom

Second: Roz Eaton Neeb

Passed: unanimous

Next Board Meeting November 3, 2012