

**Prairie Creek Community School
School Board Monthly Meeting Minutes**

September 26, 2013

7:00pm

Prairie Creek Community School, Northfield MN 55057

- 1 Call meeting to order 7:03pm
- 2 Verified Quorum

2013-2014	Aug 10	Sept 26	Oct 24	Nov 21	Dec 19	Jan 23	Feb 27	Mar 20	Apl 24	May 22	June 26
Randy Clay		✓									
Julie Cohrs	✓	✓									
Roz Eaton-Neeb	✓	✓									
Kelsey Fitschen-Hemmah		✓									
Bonnie Jean Flom	✓	✓									
Amy Haslett-Marroquin	✓	✓									
Daniel Hollerung	✓										
Dan Kelley	✓	✓									
Heidi Welsch	✓										
Simon Tyler-ex officio	✓	✓									
Keith Johnson- ex officio		✓									
Colleen Braucher		✓									

- 3 Recognition: The school year began wonderfully. Thank to the staff for a great curriculum night. Recognition to the morning greeters, Hanna, David and Olivia for the great job they are doing. Olivia for getting the orchestra going.
- 4 Approve Minutes from August 10, 2013
Moved: Bonnie Jean Flom
Second: Roz Eaton Neeb
Passed: unanimous
- 5 Approve Agenda
Moved: Randy Clay
Second: Roz Eaton Neeb
Passed: unanimous
- 6 Consent Agenda
Moved: Randy Clay
Second: Kelsey Fitschen-Hemmah
Passed: unanimous
Roz asked to remove the 2 school psychologist from the consent agenda. Simon explained that Alicia will not have as much time to work with our school, so we have added another person. We are not added extra services. Bonnie Jean spoke very highly for Michelle Flannery.
Moved: Roz Eaton Neeb
Second: Randy Clay
Passed: unanimous
- 7 Board Calendar: Simon created this document as a working document for timing of events the board should be attentive to in certain months of the year.
- 8 Board Committees: Policy (Kelsey, Simon Julie), Community Connections (Simon, Julie), Development (Roz, Ona, Simon, Colleen), Educational Resource Committee-ERC (Amy H), Finance (Randy), and Technology (Daniel H), Nominating Committee (executive committee)

Dan would like a report from each committee at next board meeting. If you meet before the next board meeting please come back with a couple of goals. Policy is working on the by-laws and they would like to develop a systematic way of reviewing all the policies. The board does not feel that Community connections needs to be a board committee. Simon suggested we put community connections on the agenda and they can report to the board a couple of times a year. Development committee has already met and has some plans under way. ERC has not met yet this school year. What do we want ERC to be and is it something we want to continue. Simon suggested we focus on parent education with ERC. Dan suggested we possibly change the name and is there a task for it this year? Is it something that is a board committee right away? Finance committee led by Randy and they will continue with the same structure they have used in the past. The last few years have worked really well and they strive to be as transparent as possible. Nominating committee meets once or twice in a year and puts together a slate of new board members. We have to decide if we will continue to vote on a slate.

- 9 Succession Plan: Simon presented the succession plan to the board for both long and short term absences. Kelsey Fitschen, Nancy Dennis and Michelle Martin are the people he has asked to fill in when Simon is out.
- 10 2012/2013 Annual Report: Simon presented the report to the board. Simon puts most of the document together with help from Michelle, Cathy and the admin staff.
- 11 Board/Faculty Retreat Planning: Dan reviewed a document put together after the board retreat. Heidi wants us to pay particular attention to the relationship between board and faculty. Heidi and Amy would like to look in to transportation and see if we could lengthen our day at all. How do we keep at the forefront things we really want to be accountable. If you would like to work on the upcoming retreat please contact Dan.
- 12 Full Day K for 2014/2015: Legislature passed full day k for next school year. We will no longer offering half day program next year. The board moved to agree that next year PCCS will be a full day k program.
Moved: Heidi Welsch
Second: Roz Eaton Neeb
Passed: unanimous
- 13 Reports
 - a School Director Report: Opera coming in January.
 - b Finance Report: Keith presented his report to the board. The finance committee talked about possibly renegotiating our lease next year. The landlord as talked about raising our lease a little, to give them more money to maintain the building. Keith will ask Larsen Allan to coming and talk at a board meeting.
 - c Board Chair: 4 board members came on all at once and they will leave at the end of this term. Roz showed interest in possibly chairing the board next year.
- 14 Adjourn 9:07pm
Moved: Randy Clay
Second: Kelsey Fitschen-Hemmah
Passed: unanimous

Next Board Meeting October 24, 2013