

**Prairie Creek Community School
School Board Meeting Minutes**

September 22, 2011

7:00pm

PCCS at 27695 Denmark Avenue, Northfield

1. Call meeting to order at 7:05pm
2. Verify Quorum

Present: Paul Hager, Dan Kelley, Bonnie Jean Flom, Cathy Oehmke, Laura Medwetz, Heidi Welsch, Trish Ferrett, Randy Clay, Roz Eaton Neeb

Additionally present: Simon Tyler, Keith Johnson, Colleen Braucher

3. Recognition/Aspiration for the Board for 2011/2012
(a)

4. Voting procedure

Discussed Fist to Five – Most people felt fist to five is a great tool for discussion. Bonnie Jean Flom will bring a list of what type of things need to be voted on and a copy of Roberts Rules for discussion. Board will take vote on all decisions. The Board will only use the fist to five technique to gauge consensus on an issue prior to a formal vote.

5. Approve Agenda for 9-22-11

Motion to approve: Roz Eaton Neeb

Second: Cathy Oehmke

Motion passed: Unanimous

6. Approve Minutes of 8-18-11

Motion to approve: Paul Hager

Second: Bonnie Jean Flom

Motion passed: Unanimous

7. Consent Agenda:

Annual Report prepared by ACET.

Contracts for: Sara Sickels, Spec Para, approximately 30 hours per week.

Greta Kesselring, Teaching Assistant, approximately 30 hours per week.

Motion to approve: Cathy Oehmke

Second: Trish Ferrett

Motion passed: Unanimous

8. Reports:

- (a) Financial Report – See attached

- (b) School Director Report See-attached

Curriculum Night went well, it appears that at least 50% of families in each room attended. Simon would like to do a survey to be some feedback from families about Curriculum Night. MCA Math test changed this past year to align with 2007 standards, which may have contributed to the sometime dramatic change in scores from previous year. The kindergarten waitlist is down from previous years. Discussion about making families on the kindergarten waitlist aware of the possibility of change close to the beginning of the school year. They should make alternate plans for the child, but know things could change before the school year begins.

9. Financial Committee Structure and Procedures – Not discussed, board members need more information about board committees.

10. Board/Faculty Retreat

Tom Clough came to speak to the board about some ideas he had for the retreat on November 5, 2011. He is an alumni parent and board member of PCCS. He talked about having a conversation about PCCS's Mission Statement. He would like to interview 6 to 8 people in advance of the retreat to get a feel for the community. Heidi Welsch would like to be part of planning the retreat.

11. Staff Development Plan/Committee

Simon thanked Cathy Oehmke for her hard work so far on planning staff development.

12. Discussion and Action Items:

(a) Board calendar-see attached, distributed to board members.

(b) Board Secretary election Roz Eaton Neeb

Motion to approve: Paul Hager

Second: Trish Ferrett

Motion passed: Unanimous

(c) Finance Committee will meet on October 27, 2011 @ 6:00pm

(d) Committee members on existing committees are Trish Ferrett, Development chair; Bonnie Jean Flom, ERC and Out Reach; Cathy Oehmke, ERC; Laura Medwetz, Board Policy and Paul Hager, finance. More discussion and information is needed for new board members to have a better understanding about committees.

13. Adjourn

Motion to adjourn: Paul Hager

Second: Bonnie Jean Flom

Motion passed: Unanimous

Meeting adjourned at 9:25pm