

**Prairie Creek Community School  
School Board Monthly Meeting Minutes**

**August 28, 2014**

**7:00pm**

**Prairie Creek Community School, Northfield MN 55057**

1 Call meeting to order: 7:08pm

2 Verified Quorum

2014-2015	Aug 28	Sept 25	Oct 23	Nov 20	Dec 18	Jan 22	Feb 26	Mar 19	Apl 23	May 28	June 25
Randy Clay											
Julie Cohrs	✓										
Roz Eaton-Neeb	✓										
Kelsey Fitschen-Hemmah	✓										
Bonnie Jean Flom	✓										
Amy Gernon	✓										
Amy Haslett-Marroquin	✓										
Ben Miller	✓										
Dan Rustad	✓										
Simon Tyler-ex officio	✓										
Keith Johnson- ex officio	✓										
Colleen Braucher	✓										

3 Recognition: Simon would like to thank the board for serving the staff breakfast on Monday.

4 Approve Minutes from June 26, 2014

Moved: Julie Cohrs

Second: Bonnie Jean Flom

Passed: unanimous

5 Approve Agenda

Wording changed on #10 to Review not first

Moved: Dan Rustad

Second: Julie Cohrs

Passed: unanimous

6 Consent Agenda

**Staff Working Agreements:**

Spanish Teacher – Jennifer Sanders 0.375FTE

Jennifer Sanders is hired on a Community Expert License variance. Jennifer is a 2013 St. Olaf graduate. She is fluent in Spanish and has travelled extensively in Spanish speaking countries. Jennifer is passionate about the arts and has teaching experience with the Northfield Arts Guild. She has a substitute teaching license and will be on our substitute list.

Extended Day Assistant

Jennifer Sanders. Part-time (approx 10 hours per week)

Maternity Leave

Kelsey Fitschen-Hemmah. Leave commencing approximately December 12, for a 12 weeks.

**Copier Lease/Maintenance Agreement**

2 copy machines for 60 months @ \$265 per month

(New lease is \$43 per month less then our current lease and maintenance agreement)

Moved: Bonnie Jean Flom

Second: Kelsey Fitschen-Hemmah

Passed: uanimous

- 7 Board email addresses: Board members will now have email addresses to be used for correspondence. You can find them on the website.
- 8 Board Committees:
  - Finance Committee-Ben Miller, Chair
  - Policy Committee-Kelsey Fitschen-Hemmah, Chair
  - Technology Committee-Simon Tyler, Gabe Meerts, Kelsey Fitschen-Hemmah, Colleen Braucher
  - Nominations Committee-Roz Eaton Neeb, Dan Rustad, Amy Edwards Gernon
  - Development Committee-Julie Cohrs, Chair, Amy Edwards Gernon (tentative auction date Friday, March 20, 2015)
  - Worlds Best Work Force-Simon Tyler, Chair, Julie Cohrs
- 9 5<sup>th</sup> Grade Band Transportation: Northfield Public Schools includes Prairie Creek and St. Dom's in their before school 5<sup>th</sup> grade band program. Parents of 5<sup>th</sup> graders at PCCS are asking for PCCS to pay a portion of the bus for the children to be brought out to school twice a week. The total cost of the bus is \$1500.00 that families in the past have been responsible to pay themselves.

Motion not to support the funding for transportation for outside activities:

Moved: Ben Miller

Second: Bonnie Jean Flom

Passed: unanamous
- 10 Policy-Review and Vote
  - a Bullying Policy- Revised
    - Moved: Julie Cohrs
    - Second: Amy Haslett-Marroquin
    - Passed: unanimous
- 11 Reports
  - a School Director: We currently have a place open in the 4<sup>th</sup> grade for the current year. Jennifer is our new Spanish Teacher. We are starting the school year without a school nurse. The new playground equipment will be installed some time the first week of school. Five of the teachers went to the Will Steger Foundation over the summer. We have had a week of back to school staff training and development. Simon attended FINN Fest.
  - b Finance: Most recent reconciled month is July. We will not have Title 1 funding for the upcoming year. The auditors were in on July 28 & 29 for the annual audit.
  - c Board Chair:
  - d Development: Nothing new over the summer
  - e Technology: Nothing new over the summer
  - f Policy
  - g Alternative Revenue: MN Guild of Public Charter Schools- September 18 they will have a meeting on small school funding. Ben Miller will plan to attend this meeting. Based on our school size this funding could bring in an additional \$80,000 to PCCS. Next step to take is to talk to David Bly regarding this issue.
- 12 Adjourn 8:40pm
  - Motion to adjourn board meeting and continue with Board Member Orientation/Training
  - Moved: Kelsey Fitschen-Hemmah
  - Second: Julie Cohrs
  - Passed: unanimous

Next Board Meeting September 25, 2014