

**Prairie Creek Community School  
School Board Monthly Meeting Minutes**

**May 26, 2016  
7:00pm**

**Prairie Creek Community School, Northfield MN 55057**

- 1 Call to order: 7:10pm
- 2 Attendance

2015-2016	Aug 27	Sept 24	Oct 22	Nov 19	Dec 17	Jan 28	Feb 25	Mar 17	Apl 28	May 26	June 23
Julie Cohrs	✓	✓	✓	X	✓	✓	✓	✓	X	✓	
Nancy Dennis	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Roz Eaton-Neeb	✓	✓	✓	X	✓	✓	✓	✓	X	✓	
Kelsey Fitschen-Hemmah	✓	✓	✓	✓	✓	✓	✓	✓	✓	X	
Bonnie Jean Flom	✓	✓	✓	X	✓	X	X	✓	✓	✓	
Amy Gernon	✓	X	✓	✓	✓	✓	✓	✓	✓	X	
Ben Miller	✓	✓	X	✓	✓	✓	✓	✓	✓	X	
Lisa Percy	✓	✓	✓	✓	✓	✓	✓	X	✓	✓	
Dan Rustad	✓	✓	X	X	X	✓	✓	✓	✓	X	
Simon Tyler-ex officio	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Keith Johnson- ex officio	✓	✓	✓	X	X	✓	✓	X	✓	✓	
Colleen Braucher	✓	✓	✓	X	✓	✓	✓	✓	✓	✓	

- 3 Recognition/Announcements: Special thanks to all of the teaching staff for the great conference. Thank you to the volunteers for all of the amazing work that you do! Bonnie Jean would like to thank our Authorizer (Dr Richardson & Dr Hillmann) for taking time to visit our building. Michelle Martin for leading the Makers Club again this year, it was a big success! Thank you Michelle for all the extra activities you do for our school. Angie and Nancy for the May Day Celebration.
- 4 Public Comments: N/A
- 5 Approve Agenda  
Moved: Bonnie Jean Flom  
Second: Julie Cohrs  
Passed: unanimous
- 6 Discussion of Committees: Roz would like to look at the board committee and make a more deliberate focus on reaching out to community members to be on these committees. Lisa suggested that we ask families late in the summer or early in the school year with specific information about what the opportunities are. Roz would like a sub committee to be formed to set a plan for how this would work. Dan, Roz, Lisa & Simon will be part of this committee.
- 7 Approve Minutes from April 28, 2016  
Moved: Julie Cohrs  
Second: Lisa Percy  
Passed: unanimous
- 8 Items for discussion and/or reports
  - a Director Report: Laura Medwetz will be resigning at the end of the school year. Simon read her resignation letter to the board and everyone was very moved and appreciative for all she has contributed to the school. Anna Racer will also be leaving at the end of the

school year too. She will be greatly missed in our building. Molly will be handling Q-comp should we be approved. Our annual Authorizer visit was yesterday, it went very well.

- i Parent Satisfaction Survey Results: 108 families fill out the survey this year. The overall results were very positive.
  - b Education Program Committee: Moving forward with the work on the Imagine Conference. The invitations will be going out on May 31.
  - c Finance Committee: Next month we will look the revised 15-16 budget.
  - d Community Engagement & Development Committee: The board would like to thank the community for a good year.
  - e Nominations Committee: No report at this point.
  - f Policy Committee-First Read
    - i Health Insurance Policy
  - g Outreach: Conference prep continues.
- 9 Items for individual action
- a Consent Agenda

**Contracts:**

- Minnesota Association of Charter Schools
- Contract for Vended Meals – Done Right Food Services, Inc
- Servicemaster Cleaning Agreement
- Hastings Creamery
- Special Education DAPE teacher – Jackie Jensen-Gordon
- Occupational Therapist – Joan Stage
- Educational Psychologist / 504 Coordinator – Michelle Flannery
- Speech Pathologist – Kim Rohr
- Indigo Education
- Summer Camp Lead Teacher – Nancy Dennis
- Summer Camp Teacher – Laura Medwetz
- Summer Camp Assistant - Natalie Ojala
- Summer Camp Assistant – Alex Gerdes

**Extended School Year**

- Approve Michelle Bigalke and Kelsey Fitschen at contracted hourly rate for summer Extended School Year teaching
- Approve Alex Gerdes at contracted hourly rate for summer extended school year special education paraprofessional

**Resignations**

Laura Medwetz – Special Education Teacher

Anna Racer – Teaching Assistant

Moved: Bonnie Jean Flom

Second: Julie Cohrs

Passed: unanimous

b Certify New Board Members: Jodi Doeden (3 year term), Spike Willis (1 year term), Kelsey Fitschen-Hemmah (2 year term)

Moved: Julie Cohrs

Second: Nancy Dennis

Passed: unanimous

c Approve FY17 Budget:

Keith presented the FY 17 budget to the board. No significant change from what was presented last month for the draft budget.

Moved: Lisa Percy

Second: Julie Cohrs

Passed: unanimous

10 Adjournment 8:50pm

Moved: Bonnie Jean Flom

Second: Lisa Percy

Passed: unanimous

Next Board Meeting June 23, 2016