

**Prairie Creek Community School
School Board Monthly Meeting Minutes**

May 25, 2017

7:00pm

27695 Denmark Avenue Northfield, MN 55057

- 1 Call to order 7:04pm
- 2 Attendance

2016-2017	Aug 27	Sept 22	Oct 27	Nov 17	Dec 15	Jan 26	Feb 23	Mar 16	Apl 27	May 25	June 22
Nancy Dennis	✓	✓	✓	✓	✓	✓	C	✓	✓	✓	
Jodi Doeden	✓	✓	✓	✓	X	✓	A	X	✓	✓	
Roz Eaton	✓	✓	✓	✓	✓	X	N	✓	✓	✓	
Kelsey Fitschen-Hemmah	✓	✓	✓	✓	✓	X	C	X	✓	✓	
Bonnie Jean Flom	✓	X	✓	✓	X	✓	E	✓	✓	✓	
Ben Miller	✓	X	X	X	✓	✓	L	✓	X	✓	
Lisa Percy	✓	✓	✓	✓	X	✓	C	✓	✓	✓	
Dan Rustad	✓	X	✓	✓	✓	✓	A	✓	X	X	
Spike Willis	✓	X	✓	✓	✓	X	N	✓	✓	✓	
Simon Tyler-ex officio	✓	✓	✓	✓	X	✓	C	✓	✓	✓	
Keith Johnson- ex officio	X	✓	✓	X	X	✓	E	X	✓	✓	
Colleen Braucher	X	✓	✓	X	✓	✓	L	✓	✓	✓	

- 3 Recognition/Announcements: Simon would like to recognize the school office workers, Carolyn, Theresa and Colleen for all their work. The 2/3 and k/1 for a great project fair. All the teachers for their work on conferences. Simon would like to recognize Molly McGovern Wills for her work as the Q-comp leader this year. She has done a wonderful job.
- 4 Public Comments - none
- 5 Approve Agenda
Moved: Lisa Percy
Second: Bonnie Jean Flom
Passed: unanimous
- 6 Approve Minutes from April 27, 2017
Moved: Kelsey Fitschen Hemmah
Second: Jodi Doeden
Passed: unanimous
- 7 Q-Comp Program Report-Molly McGovern Wills: There are several core components that we need to work on through out the year. All of our teachers met their student learning goals this year. Through our PD we have been focusing on Math. The coaching portion of Q-comp was the part that Molly enjoyed the most. Several teachers have been through the cognitive coaching training.
Move to accept the Q-comp report
Moved: Ben Miller
Second: Kelsey Fitschen Hemmah
Passed: unanimous
- 8 Items for discussion and/or reports
 - a Director Report: We did administer the MAPS this spring. It will be useful data for us to use in the future. It is much more useful then fall to fall data we have been

collecting. Dr. Hillmann's visit was good. It was a busy day and he was extremely complimentary. Michelle M, Gabe and Cathy have been published in a Math Journal.

- i Parent Satisfaction Survey: The data is very similar to last school year. The Board commends Simon, the faculty and staff for all the positive responses on the survey.
- b Education Program Committee: None at this time
- c Finance Committee: Keith went over the financials for the most current month. Ben updated. The proposed budget was presented to the board.
- d Community Engagement & Development Committee: Just Food round up is still currently happening. Lisa, Simon, Ashley and Colleen met and discussed the calendar of events for next school year.
- e Nominations Committee: nothing at this time
- f Policy Committee: nothing at this time
- g Outreach: Six members of the Augsburg Education Department came for a half a day visit.
- h Facility Committee: No updates at this time.

9 Items for Action

- a Consent agenda

Contracts:

- Minnesota Association of Charter Schools
- Contract for Vended Meals – Done Right Food Services, Inc.
- Hastings Creamery
- Special Education DAPE teacher – Strategic Staffing Solutions
- Occupational Therapist – Joan Stage
- Educational Psychologist / 504 Coordinator – Michelle Flannery
- Speech Pathologist – Kim Rohr
- Lee-Ann Sanborn, Special Ed Director
- JMC
- Approve CliftonLarsonAllen for FY17 audit services
- Summer Camp Lead Teacher – Nancy Dennis
- Summer Camp Teacher – Carley Maley
- Summer Camp Assistant - Alex Gerdes
- Engagement Letter of Agreement - Lindquist and Vennum LLP

Extended School Year

- Approve Michelle Bigalke, Kelsey Fitschen, and Carley Maley at contracted hourly rate for summer Extended School Year teaching

New Extended Day Assignment:

Extended Day Program Lead Rate - \$20/hour

Hourly Staff Base Pay Rates FY18:

Food Program Assistant	\$14.00		
Highly Qualified Paraprofessionals / Teaching Assistants	\$15.00 (Yr 1)	+\$1.32 (Yr 2)	+\$0.24 (Yr 3)
Office Assistant	\$15.00	+\$1.50 (Yr 2)	+\$1.50 (Yr 3)

School Nurse RN	\$26.80
Lic. Teacher Special Assignments / Curriculum Writing	\$25.00
Reading Intervention / Title Math	\$25.00
Extended Day Program Lead	\$20.00
Extended Day Assistant	\$15.00

Substitute Teacher Pay Rate

Position	Rate
Teaching Assistant	\$15.00
Teacher Substitute	\$140 / day
Long- Term Substitute (10 days +)	\$160 / day
Extended Day Program Lead sub rate	\$19.00
Extended Day Assistant sub rate	\$15.00
Nurse Sub Rate	\$25.00

Moved: Kelsey Fitschen Hemmah

Second: Bonnie Jean Flom

Passed: unanimous

b Certify New Board Members

Ryan Kroming, Jason Buckmeier, Trish Beckman, Three year term

Gabe Meerts, Two year term

Moved: Lisa Percy

Second: Nancy Dennis

Passed: unanimous

c Approve FY18 Budget

Moved: Lisa Percy

Second: Jodi Doeden

Passed: unanimous

10 Adjournment 8:45pm

Moved: Kelsey Fitschen Hemmah

Second: Bonnie Jean Flom

Passed: unanimous

Next Board Meeting: June 22, 2017