

**Prairie Creek Community School  
School Board Monthly Meeting Minutes**

**May 23, 2013**

**7:00pm**

**27695 Denmark Avenue, Northfield, MN 55057**

- 1 Call meeting to order 7:05pm
- 2 Verified Quorum

2012-2013	Aug 11	Aug 23	Sept	Oct Held on Nov 3	Nov	Dec	Jan	Feb	Mar	Apl	May	June
Randy Clay	✓	✓		✓		✓	✓	✓	✓	✓	✓	
Roz Eaton-Neeb	✓		✓		✓	✓	✓	✓	✓	✓	✓	
Trish Ferrett	✓		✓	✓	✓		✓	✓		✓	✓	
Kelsey Fitschen-Hemmah	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Bonnie Jean Flom		✓	✓	✓	✓		✓	✓			✓	
Daniel Hollerung	✓	✓	✓		✓	✓	✓		✓	✓	✓	
Dan Kelley	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓	
Cathy Oehmke	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Heidi Welsch	✓		✓	✓	✓	✓		✓	✓	✓		
Simon Tyler-ex officio	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Keith Johnson- ex officio	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Colleen Braucher		✓	✓		✓	✓	✓		✓	✓	✓	

- 3 Recognition  
PCCS graduate who just graduated college, Keith Johnson's daughter, Linnea. K/1 families who brought food for meals during conferences. Julie Cohrs, Kelsey Fitschen-Hemmah and Simon for their good work in the employee manual!
- 4 Approve Minutes from April 25, 2013  
Moved: Bonnie Jean Flom  
Seconds: Roz Eaton Neeb  
Passed: unanimous
- 5 Approve Agenda  
Remove Wellness policy  
Moved: Trish Ferrett  
Second: Bonnie Jean Flom  
Passed: unanimous
- 6 Consent Agenda  
Moved: Daniel Hollerung  
Second: Kelsey Fitschen-Hemmah  
Passed: unanimous
- 7 Review and vote on revised 2012-2013 School Calendar  
Moved: Kelsey Fitschen-Hemmah  
Second: Cathy Oehmke  
Passed: unanimous
- 8 Policies-First Read
  - a Electronic Use
- 9 Policies-Second Read and vote
  - a Tobacco Free Workplace  
Moved: Roz Eaton Neeb

Second: Kelsey Fitschen-Hemmah

Passed: unanimous

b Revised Sped Retention Files

Moved: Trish Ferrett

Second: Cathy Oehmke

Passed: unanimous

10 Policy Review—REMOVED FROM AGENDA IN MAY

a Wellness Policy

11 Employee Manual Review & Vote

Moved: Roz Eaton Neeb

Second: Randy Clay

Passed: unanimous

12 Reports

a School Director Report: A survey was sent out to 4/5 grade families for next year about orchestra. There was a lot of interest. We will be having an informational meeting in August. Elise Erickson is leaving the Nuthatches classroom this year. We asked the staff if anyone was interested from our current staff in the k/1 position and after much thought Amy Brown would like to take the position. We will now be interviewing for a 4/5 teachers and will start the interview process next week. Dr. Richardson visited on May 10. Kelsey, Roz and Trish met with him. Keith met with him regarding finance. He also met with 5<sup>th</sup> grade students and sat in on classes in the morning. Dr. Richardson was very complimentary about many areas of our school and staff. He felt our staff was very well versed about the finances of the school. He felt PCCS staff is very passionate about the mission of the school. Dr. Richardson views Simon as a valuable colleague. He had many good things to say about Simon.

b Finance Report: The Governor signed the education bill. We are looking at a \$75 per pupil increase. Full Day K will be funded starting in the 2014-2015 school year. This will have a slightly negative impact on PCCS. Next year we will need to have 165 days minimum. In April we passed a 1.5% increase for employees. Para's have two tiers. Any para that qualifies for the step increase either receives the 1.5% increase or the step, which ever is greater.

c Board Chair

i New Member Orientation: Inviting the new board members to attend out June board meeting. Roz and Randy will mentor new board members.

ii Board Retreat: August 17, 2013 8:30-12:00 with lunch after

iii Board/Faculty Breakfast: August 26

d ERC: Nothing at this time

e Development: Nothing at this time

f Health and Wellness: 4/5 team continues to work in the Human Growth and Development plan.

g Communications: Nothing to report

h Technology: We are looking for a Media Specialist. Daniel will meet with Dori as she leave to get a good handle the library software. The teachers now have one iPad per classroom teacher.

13 Adjourn: 8:35pm

Moved: Cathy Oehmke

Second: Roz Eaton Neeb

Passed: unanimous

Next Board Meeting June 27, 2013