

**Prairie Creek Community School
School Board Monthly Meeting Minutes**

**May 22, 2014
7:00pm**

Prairie Creek Community School, Northfield MN 55057

- 1 Call meeting to order 7:06pm
- 2 Verified Quorum

2013-2014	Aug 10	Sept 26	Oct 24	Nov 21	Dec 19	Jan 23	Feb 27	Mar 19	Apl 24	May 1	May 22	June 26
Randy Clay		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Julie Cohrs	✓	✓	✓	✓	✓	✓	✓	✓	✓		✓	
Roz Eaton-Neeb	✓	✓	✓		✓		✓	✓	✓	✓	✓	
Kelsey Fitschen-Hemmah		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Bonnie Jean Flom	✓	✓	✓	✓	✓		✓	✓			✓	
Amy Haslett-Marroquin	✓	✓	✓	✓	✓	✓	✓	✓	✓		✓	
Daniel Hollerung	✓		✓	✓								
Dan Kelley	✓	✓	✓	✓	✓	✓	✓			✓		
Ben Miller							✓	✓	✓	✓	✓	
Heidi Welsch	✓	✓		✓		✓	✓	✓	✓	✓		
Simon Tyler-ex officio	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Keith Johnson- ex officio		✓	✓			✓	✓	✓	✓		✓	
Colleen Braucher		✓	✓	✓	✓	✓	✓	✓			✓	

- 3 Recognition: Conferences went well, thank you to the teachers for all of their hard work. Simon would like to acknowledge our extended day staff. A special acknowledgement to the hard work of Natalie Ojala and Dave Pennock for your great leadership. Randy would like to recognize the Music Concert, it was an awesome event. Olivia did a wonderful job with her first concert. The 2/3 project fair was a great event. May Day went well!
- 4 Approve Minutes from April 24, 2014
Moved: Roz Eaton Neeb
Second: Randy Clay
Passed: unanimous
- 5 Approve Minutes from May 1, 2014
Moved: Kelsey Fitschen-Hemmah
Second: Roz Eaton Neeb
Passed: unanimous
- 6 Approve Agenda with an addition to the agenda of: Discussion on how our legislatures can help the charter school movement.
Moved: Kelsey Fitschen Hemmah
Second: Randy Clay
Passed: unanimous
- 7 Approve FY15 Special Education Statement of Assurance
Moved: Randy Clay
Second: Roz Eaton Neeb
Passed: unanimous
- 8 Budget FY 15: Randy talked about the goal has always been to have a budget ready to pass at the May meeting. They are not ready to pass a budget at this time. They had a great meeting tonight

and will have the budget ready for approval at the June meeting. Staff contracts will go out after the budget is approved.

- 9 World's Best Workforce Plan: Simon handed out the summary document for the board to review. WBW is designed for pre-k through high school. Simon has had several conversations with the Northfield School District and MDE gather information on this topic. The main points to this initiative are as follows: School Goals, Assessing and Evaluating Student Progress, Review of Curriculum/Instruction Effectiveness, Integrating Technology, School Readiness, Collaboration, All Students Reading by Third Grade, Closing the Achievement Gap, Budget.
Moved: Randy Clay
Second: Julie Cohrs
Passed: unanimous
- 10 Parent Satisfaction Survey Results: Simon pointed out that there is a slight change in the survey responses. On some questions the option to answer per individual child. The survey was positive overall. Roz thinks that there are some good points in the comments that we can learn from. Randy commented at how it is hard to understand how someone could disagree with things on the survey when he has had such a positive experience at PCCS. Simon hopes that anyone who disagrees with things on the survey can come and talk to him about these things. Julie commented that there is not a place to express a "neutral" on the survey. Someone may not agree or disagree, but be neutral on a question and not have a way to express it. Ben suggested the board do some direct outreach for families to meet the board. He also suggested collecting data that might tell us if new families are feeling a certain way or if returning families are trending a certain way. This would help us to target the people we need to reach.
- 11 Approve revised 2013-2014 School Calendar
Moved: Kelsey Fitschen-Hemmah
Second: Ben Miller
Passed: unanimous
- 12 Director Evaluation: Bonnie Jean is taking the lead on the director evaluation. A document was handed out for the board to look at. Bonnie Jean will be sending a document out for everyone to have the opportunity to comment.
- 13 Policy-First Read
 - a Fund Balance Policy-Keith pointed out that the document only has a few changes. The last paragraph has been added to update the policy. Ben commented that the last paragraph is very rigid and that sometimes life gets in the way and you aren't able to meet the goal. Randy likes the way the policy is worded, and would like to keep things the way they are.
- 14 Discussion on how our legislatures can help the charter school movement
Ben asked is there is a desire amongst the board to look into other sources of funding. Looking at are there any grant dollars that might be available. How do we increase where most of our money comes from and what new monies might there be. Roz would like to have more education around what needs to be done and how this all might work. Maybe this is a small group of board members and parents. Small school funding was discussed. Ben would like the board to approve a sub committee called: Alternative Revenue Work Group. Kelsey, Ben, Simon, Roz, Keith and Randy are all interested in being part of this work group.
Moved: Kelsey Fitschen-Hemmah
Second: Roz Eaton Neeb
Passed: unanimous
- 15 Reports
 - a School Director: Simon has done some more research on extending the school year. More work is needed on this topic. Possibly a work group needs to be formed to dig deeper into this option. Simon would like to talk to the teachers before we move things forward.

- b Finance: Keith presented the month end most recent reconciled statement. Application for Lease Aide has been made. Simon, Ona and Keith are going through the budget line by line. These numbers should be very close to what the year end numbers will be. Some changes for the upcoming year are based on what the state is doing for aide. Next year we will not be getting Title 1 funds.
 - c Board Chair: N/A
 - d Development: N/A
 - e Technology: A survey was sent to teachers and got some feed back from them.
 - f Policy:
- 16 Adjourn 9:35pm
Moved: Roz Eaton Need
Second: Amy Haslett Marroquin
Passed: unanimous

Next Board Meeting June 26, 2014