

**Prairie Creek Community School  
School Board Monthly Meeting Minutes**

**April 28, 2016  
7:00pm**

**Prairie Creek Community School, Northfield MN 55057**

- 1 Call to order 7:09pm
- 2 Attendance

2015-2016	Aug 27	Sept 24	Oct 22	Nov 19	Dec 17	Jan 28	Feb 25	Mar 17	Apl 28	May 26	June 23
Julie Cohrs	✓	✓	✓	X	✓	✓	✓	✓	X		
Nancy Dennis	✓	✓	✓	✓	✓	✓	✓	✓	✓		
Roz Eaton-Neeb	✓	✓	✓	X	✓	✓	✓	✓	X		
Kelsey Fitschen-Hemmah	✓	✓	✓	✓	✓	✓	✓	✓	✓		
Bonnie Jean Flom	✓	✓	✓	X	✓	X	X	✓	✓		
Amy Gernon	✓	X	✓	✓	✓	✓	✓	✓	✓		
Ben Miller	✓	✓	X	✓	✓	✓	✓	✓	✓		
Lisa Percy	✓	✓	✓	✓	✓	✓	✓	X	✓		
Dan Rustad	✓	✓	X	X	X	✓	✓	✓	✓		
Simon Tyler-ex officio	✓	✓	✓	✓	✓	✓	✓	✓	✓		
Keith Johnson- ex officio	✓	✓	✓	X	X	✓	✓	X	✓		
Colleen Braucher	✓	✓	✓	X	✓	✓	✓	✓	✓		

- 3 Recognition/Announcements: Olivia for the wonderful music program on Tuesday and all the staff for their contribution. Lisa Percy and team for the terrific auction. Angie and Colleen Riley for the arts residency. Honoring night was a wonderful night. Simon and Colleen for managing the MCA with only minor difficulties. The board for approving the tech contract that contributed to the smooth MCA testing. A great kindergarten orientation. Simon, Bonnie Jean and Keith for preparing the contract with the Authorizer.
- 4 Public Comments
- 5 Approve Agenda  
Moved: Dan Rustad  
Second: Kelsey Fitschen-Hemmah  
Passed: unanimous
- 6 Discussion of Committees: Tabled
- 7 Approve Minutes from March 17, 2016  
Moved: Ben Miller  
Second: Lisa Percy  
Passed: unanimous
- 8 Items for discussion and/or reports
  - a Director Report: We have a total of 68 students on our wait list. We had a nice kindergarten orientation on Saturday, April 23. Q-comp is revenue that gets applied to funding like peer coaching. We are applying for these funds and will wait to see if we are approved. It looks like the landlord will replace the roof over the summer. The pottery stacks will be dedicated tomorrow. There is a climbing wall being installed in the gym.
  - b Education Program Committee: Imagine Conference (November 7, 2016) planning is under way. We have divided into groups and are making plans. Jennifer has

designed the brochure. The biggest challenge is getting the word out that we are having this conference.

c Finance Committee: Over all this current year is a really good year. We have had a solid fundraising year. Payroll is coming in a little lower than expected. Finance committee has come up with a proposal that in this budget year a 2% stipend paid to all employees.

A motion to approve a 2% stipend across the board to all school employees paid in the 15/16 school year.

Moved: Dan Rustad

Second: Lisa Percy

Passed: unanimous

Keith presented the proposed budget for the 2016/2017 school year. Looking 3 years out from the proposed budget we would still maintain our fund balance according to our policy. Keith would like the board to vote on the budget at the next board meeting.

d Community Engagement & Development Committee: The committee met and has set a goal for next year of \$75,000 in fundraising. Everyone on the auction committee has agreed to return in their same position next year! The committee is hoping to see continued growth from the online portion of the auction.

e Nominations Committee:

f Policy Committee: Kelsey and Colleen attended the UGG training but on by Indigo. We need to update some policies to be in compliance. Kelsey will bring these to the board in the upcoming months. Thank Kelsey for her ongoing work on the policy committee.

g Outreach: The strategic steering committee met and tried to frame up the “what next”. We realized that next phase is to reflect on these 3 strands and then look out 3 more years in the plan. A November board/faculty retreat is scheduled for November 19. An August board retreat will need to be scheduled, please bring your calendar to the next board meeting.

## 9 Items for individual action

a Approve Contract with Authorizer

Moved: Kelsey Fitschen-Hemmah

Second: Dan Rustad

Passed: unanimous

b Consent Agenda

Maternity Leave Request

Jennifer Sanders. Leave commencing approximately September 6, 2016, for a 12 week period.

Approve Feb 2nd and Feb 3rd as snow days that will not be made up.

Moved: Kelsey Fitschen-Hemmah

Second: Nancy Dennis

Passed: unanimous

c Policy-Second Read & Vote

i Mandated Testing Security and Procedures

Moved: Amy Gernon

Second: Lisa Percy

Passed: unanimous

10 Adjournment 8:40pm

Moved: Kelsey Fitschen-Hemmah

Second: Amy Gernon

Passed: uanimous

Next Board Meeting May 26, 2016