

**Prairie Creek Community School
School Board Monthly Meeting Minutes**

**March 29, 2012
7:00 PM**

Prairie Creek Community School, Northfield

1. Call meeting to order: 7:00pm
2. Verified Quorum

2011-2012	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apl	May	June
Randy Clay	✓	✓	✓	✓	✓	✓	✓	✓			
Roz Eaton-Neeb	✓	✓		✓	✓	✓	✓	✓			
Trish Ferrett	✓	✓	✓	✓	✓	✓	✓	✓			
Bonnie Jean Flom	✓	✓	✓	✓	✓	✓		✓			
Paul Hager	✓	✓	✓	✓	✓		✓				
Dan Kelley	✓	✓	✓	✓	✓	✓	✓	✓			
Laura Medwetz	✓	✓	✓	✓	✓	✓	✓	✓			
Cathy Oehmke	✓	✓	✓	✓	✓	✓	✓	✓			
Heidi Welsch	✓	✓	✓	✓	✓	✓		✓			
Simon Tyler-ex officio	✓	✓	✓	✓	✓	✓	✓	✓			
Keith Johnson- ex officio		✓	✓		✓	✓	✓	✓			
Colleen Braucher		✓		✓	✓	✓	✓	✓			

3. Recognition: Thank Kieth, Ona, Jeanne and Randy for their hard work with the Finance committee. Phoebe, Tonja, Erik and all the people working on the Auction for all their work. Josie Rawson has been working hard on the website that will be live this week.
Roz is the new Dean of Students at St. Olaf College!
Angie did a great job with the True Colors Art Show on March 8.
4. Approve Minutes from February 23, 2012
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Moved: Cathy
Seconod: Bonnie Jean
Passed: unanimous
5. Approve Agenda
Amended Add Booth and Lavorato
Moved: Bonnie Jean Flom
Seconded: Trish Ferrett
Passed: unanimous
6. Consent Agenda
Moved to remove all three from Consent Agenda to regular agenda
Moved: Bonnie Jean Flom
Seconded: Randy Clay
Passed: unanimous
 - (a) Contract with ISES for Special Education Director Services
Moved: Bonnie Jean Flom
Second: Laura Medwetz
Passed: unanimous
 - (b) Calendar 2012-2013 School Year
Moved: Bonnie Jean Flom
Seconded: Cathy Oehmke
Passed: unanimous
 - (c) Booth & Lavorato Agreement for Provision of Legal Services (ADD TO AGENDA)
Moved: Roz Eaton Neeb
Seconded: Randy Clay
Passed: unanimous

7. Reports / Updates
 - (a) School Director Report: Lottery was held on March 12, 2012 and Bonnie Jean Flom came and assisted with the process. We have offered 30 places with 28 on the wait list. MCA assessments coming up in April. Next week we will start with online science test for 5th grade and then on to math and reading. The art show on March 8 was attended by many and Angie did a great job. Simon met with PC Inc and talked about the muddy grounds. Dean Paxton of PC, Inc. is heading up the outdoor classroom project and hope to have it ready by the spring. Blacktopping is not really something that PC Inc. is looking at right now, many things to think about, like how it would effect the water drainage. Would it make sense from an accessibility aspect?
 - (b) Finance Committee: Projected end of year fund balance is up slightly. State had a change in cash flow and reduced the hold back from 40% to 35.7%. Budget included the 1% stipend. Ona is currently doing a payroll review. Looks like our payroll will be slightly under budget. The finance committee is forecasting a 2% increase salary in the next year and then held stable for the next three years. This would still keep us close to being within the board policy regarding fund balance. Many assumptions were made in this forecast and Keith explained them.
 - (c) Buildings/Grounds Committee: The committee is waiting to hear if about the outdoor classroom. Carolyn Joyce is working taking inventory of the storage areas.
 - (d) Development Committee: Auction is on Saturday, please come. Razoo site has been updated will launch with the new website.
 - (e) Policy Committee: Meets the 1st and 3rd Friday at 3:00.
 - (f) ERC: Has been meeting twice a month up until spring break. 2/3 of the parents voted for a language specialist over a PE specialist. Adrian Falcon has come on as a parent committee member.
8. Admission Question: Simon and the 4/5 team are making a proposal that we add a 4th grader next year bringing that grade to 30 students, which is now at 29 students. If this happens and we do not have anyone leave in the 5th grade we would then have 181 students in the building for one year. If this does not happen then in 2 years we would have 179 students in the building and our per student money would be decreased. We would then need to add a 5th graders for one year, and it would make more sense to add a child in the 4th grade and give the child a chance to spend 2 years in the building. The board discussed and agreed with 4/5 team and Simon thought process and proposal.
9. Policies – review and vote:

Laura proposed that we look at these as a slate
 Moved: Paul Hager
 Seconded: Randy Clay
 Passed: unanimous

 - (a) Public and Private Personal Data
 - (b) Equal Educational Opportunity Policy
 - (c) Discrimination, Harassment and Violence Prevention
 - (d) Conflict of Interest
 - (e) Employees’ Rights Regarding Termination
 - (f) Family and Medical Leave Act
10. Policies-First Read
 - (a) Whistleblower
 - (b) Chemical Use—(REMOVED FROM AGENDA)
11. Discussion on proposed by-law change regarding election process: Currently we elect our board members as a slate and the proposal is that we hold an election.
12. 30th Anniversary Committee Discussion: Bruce Cowell is working on a history project and next year is PCCS 30th Anniversary. We would like the board to approve a 30th Anniversary committee for next year. Trish will make charter for this committee before this committee is formed.
13. Adjourn

Moved: Roz Eaton-Neeb
 Second: Trish
 Passed: unanimous

Next Board Meeting April 26, 2012