

**Prairie Creek Community School
School Board Monthly Meeting Agenda-Revised**

**February 23, 2012
7:00 PM**

Prairie Creek Community School, Northfield

1. Call meeting to order: 7:03pm
2. Verified Quorum

2011-2012	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apl	May	June
Randy Clay	✓	✓	✓	✓	✓	✓	✓				
Roz Eaton-Neeb	✓	✓		✓	✓	✓	✓				
Trish Ferrett	✓	✓	✓	✓	✓	✓	✓				
Bonnie Jean Flom	✓	✓	✓	✓	✓	✓					
Paul Hager	✓	✓	✓	✓	✓		✓				
Dan Kelley	✓	✓	✓	✓	✓	✓	✓				
Laura Medwetz	✓	✓	✓	✓	✓	✓	✓				
Cathy Oehmke	✓	✓	✓	✓	✓	✓	✓				
Heidi Welsch	✓	✓	✓	✓	✓	✓					
Simon Tyler-ex officio	✓	✓	✓	✓	✓	✓	✓				
Keith Johnson- ex officio		✓	✓		✓	✓	✓				
Colleen Braucher		✓		✓	✓	✓	✓				

3. Recognition: All the 2/3 teachers for their great work with the live animal studies. Thank you to all the staff that attended Wolf Ridge. Cathy Oehmke, Amy Brown, Michelle Martin and Kelsey Fitchen-Hemmah! Thank you Christina for you work in putting together the ASU for tomorrow.
4. Approve Minutes from January 26, 2012
 Moved: Randy Clay
 Second: Trish Ferrett
 Passed: unanimous
5. Approve Agenda
 Moved: Cathy Oehmke
 Second: Roz Eaton-Neeb
 Passed: unanimous
6. Consent Agenda
7. Reports / Updates
 - (a) School Director Report—At least 50 applications for Kindergarten next year. 5th grade trip was a key event last month. Naomi and Margaret did a great job with the 4th graders while the 5th graders were away. The All School Art show is on March 8. The Valentines Day was a “no candy event” this year. The feedback was good. We have been working with Done Right Foods to increase our numbers on meals ordered per day. We have taken a survey of families and made some changes to

the meals served and see how that works itself out. Simon was invited to attend a Cognitive Coaching Classes and he invited Michelle Martin to attend as well.

- (b) Finance Committee—The 1% stipend will go out in the March paycheck for staff. The budget process has begun. We are assuming that nothing will change next year as far as staffing. Keith is going to look into possibly a raise happening over a couple of years. Ona, Keith and Simon looked at the budget to see where we could save some money. Some things are the cleaning contract, big blue box and the annual report. We are also going to look at PCCS benefits package and compare it to school around us. This will be a start, but changes may not come until next year. Also, look at the “modified step and lane” pay scale that we currently have in place. They will look at Edvisions packages that they offer for benefits. They are a more comprehensive package that they offer with liability and access to people who can answer legal questions when they arise. Next meeting is Tuesday March 13 @ 4:00pm. Will most likely meet again on March 29 @ 4:00pm.
- (c) Buildings/Grounds Committee—The big blue box, and the mini storage are being looked into and cleaned and cataloged. They are also looking into an outdoor classroom, and now Prairie Creek, Inc will take over.
- (d) Development Committee—The auction is March 31, 2012 the theme is “Changing of the Guard” it will be at the Northfield Ballroom. Next year is the 30th Anniversary of PCCS school and we are looking at a celebration that will intertwine with the history grant that Bruce is working on.
- (e) Policy Committee—Continue to meet twice a month. With in the last week we are getting some new policies from Cindy Lavorato who is helping us to get the policies that we need to have. The cost of using Booth and Lavorato to help with new policies will cost about \$2000. Waiting for a contract from Booth Lavorato.

8. Policies – review and vote:

- (a) Public and Private Personal Data

Moved: Paul Hager

Seconded: Cathy Oehmke

Motion to table: Paul Hager

Seconded: Randy Clay

Passed: unanimous

First Reading:

- (a) Equal Educational Opportunity Policy
- (b) Discrimination, Harassment and Violence Prevention Policy: Grievance Procedures
- (c) Proposed Conflict of Interest Provisions for Prairie Creek Community School
- (d) Employees’ Rights Regarding Termination
- (e) Family and Medical Leave Act
- (f) Chemical Use and Abuse Policy

9. Director Evaluation Process—The Board Chair will write an annual review for the director. In the past we have sent an evaluation to staff and board members. This year Dan will meet with staff and interview.

10. Adjourn

Moved: Paul Hager

Seconded: Laura Medwetz

Passed: unanimous

Next Board Meeting March 29, 2012