

**Prairie Creek Community School
School Board Monthly Meeting Minutes**

December 19, 2013

7:00pm

Prairie Creek Community School, Northfield MN 55057

- 1 Call meeting to order: 7:12pm
- 2 Verified Quorum

2013-2014	Aug 10	Sept 26	Oct 24	Nov 21	Dec 19	Jan 23	Feb 27	Mar 20	Apl 24	May 22	June 26
Randy Clay		✓	✓	✓	✓						
Julie Cohrs	✓	✓	✓	✓	✓						
Roz Eaton-Neeb	✓	✓	✓		✓						
Kelsey Fitschen-Hemmah		✓	✓	✓	✓						
Bonnie Jean Flom	✓	✓	✓	✓	✓						
Amy Haslett-Marroquin	✓	✓	✓	✓	✓						
Daniel Hollerung	✓		✓	✓							
Dan Kelley	✓	✓	✓	✓	✓						
Heidi Welsch	✓	✓		✓							
Simon Tyler-ex officio	✓	✓	✓	✓	✓						
Keith Johnson- ex officio		✓	✓								
Colleen Braucher		✓	✓	✓	✓						

- 3 Recognition: Dan Kelley heard wonderful things about Special Persons' Day by both his child and the special people. Simon for doing what he does everyday! Simon would like to recognize all of the people who put work in special persons' day, there were many involved. Michelle M, Lisa Percy, Julie Cohrs, Marianne Moser for putting together the community connections events.
- 4 Approve Minutes from November 21, 2013
 Moved: Randy Clay
 Second: Julie Cohrs
 Passed: unanimous
- 5 Approve Agenda
 Kelsey asked for the Bylaws to be removed from the agenda. The board passed the revised agenda.
 Moved: Kelsey Fitschen-Hemmah
 Second: Roz Eaton Neeb
 Passed: unanimous
- 6 Professional Development Presentation-Cathy Oehmke
 Professional Development (PD) is always been teacher directed at PCCS. Wednesday from 3:00pm to 5:00pm is the PD time each week. We are all dedicated to life long learning. Teachers are often leading this learning as well as outside speakers. Cathy is the PD coordinator. Susan Kesselring tracks all of the teachers CEUs each year. Susan keeps track of everyone re-licensure dates and helps with the paper work. There are required things they need every 5 years and Simon, Cathy and Susan keep track of that. The June retreat is when the process starts for the next year. The teachers are divided into committees and meet once a month to discuss what their committee will be working on next.
- 7 Policy First Read Removed from the Agenda
 a Bylaws
- 8 Reports

- a School Director: Special Persons' Day was a terrific day. Olivia and Angie collaborated on the circle theme. Puberty Education discussion went well. Feed back was all good, with good suggestions for the future. Kelsey, Simon and Colleen attend armed intruder training with the Northfield District. They will share what they learned with staff. The security doors will be installed in our building in January or February 2014. Simon will report to the authorizer, Northfield School Board on January 13 this year. Simon and Ryan Krominga from Arcadia will both present together that evening. Parent education nights will start in January. Worlds Best Workforce legislation was passed last year. How are we going to prepare children for the work force? We need to put in place a teach evaluation process. Most of this we already do, but we need to put things in writing. Simon would like to put together an education committee, if the board would agree to this. Staff, board member, teachers to help put together this group. The board feels this is fine for Simon to do and at this time had no questions for him.
 - b Finance: Randy reported there was no meeting this month. They are waiting on the state to give them some more info. There will be most likely a couple meeting in January and February.
 - c Board Chair: Thank you for all your hard work and enjoy your time off.
 - d Development: They have sent out sponsorship letters to local businesses.
 - e Technology: We did not have a meeting this month. We received our back up drive. The new Smart Board will be installed in the Kestrels.
 - f Policy: The Bylaws were removed because the attorney got back to us and further work is needed.
- 9 Adjourn 8:08pm
Moved: Kelsey Fitschen-Hemmah
Second: Bonnie Jean Flom
Passed: unanimous

Next Board Meeting January 23, 2013