

**Prairie Creek Community School
School Board Monthly Meeting Agenda**

**November 29, 2012
7:00pm
27695 Denmark Avenue, Northfield, MN 55057**

1. Call meeting to order 7:04pm
2. Verified Quorum

2012-2013	Aug 11	Aug 23	Sept	Oct Held on Nov 3	Nov	Dec	Jan	Feb	Mar	Apl	May	June
Randy Clay	✓	✓		✓								
Roz Eaton-Neeb	✓		✓		✓							
Trish Ferrett	✓		✓	✓	✓							
Kelsey Fitschen-Hemmah	✓	✓	✓	✓	✓							
Bonnie Jean Flom		✓	✓	✓								
Daniel Hollerung	✓	✓	✓		✓							
Dan Kelley	✓		✓	✓	✓							
Cathy Oehmke	✓	✓	✓	✓	✓							
Heidi Welsch	✓		✓	✓	✓							
Simon Tyler-ex officio	✓	✓	✓	✓	✓							
Keith Johnson- ex officio	✓	✓	✓	✓	✓							
Colleen Braucher		✓	✓		✓							

3. Recognition: Cathy for doing the amazing themes in her classroom this year. Simon would like to recognize the Huehns Family. Their 3 children all attended PCCS and Susan was a staff member here. Klaus passed away this week, he was a great volunteer here in our building and will be missed greatly. Cathy would like to recognize Kelsey for completing her masters degree. Dan would like to recognize everyone for the wonderful engagement at the retreat. Simon, for spending his birthday here at school dealing with a broken sprinkler system and flooded basement.
4. Approve Minutes from November 3, 2012
Moved: Cathy Oehmke
Second: Kelsey Fitschen-Hemmah
Passed: unanimous
5. Approve Agenda
Moved: Cathy Oehmke
Second: Kelsey Fitschen Hemmah
Passed: unanimous
6. Audit review - Mat Zwiebel from CliftonLarsonAllen
A resolution was made to approve the audit.
Moved: Bonnie Jean Flom
Second: Roz Eaton Neeb
Passed: unanimous
7. Consent Agenda
Moved: Heidi Welsch
Second: Trish Ferrett
Passed: unanimous
8. Math Plan Report: Michelle Martin presented the Math Plan that the staff has been working on, to get feed back from the board. Susan Kesselring, Molly McGovern, Michelle Martin, Simon and Kelsey have work collectively on this plan.
9. Special Education Staffing: We have been reviewing our needs in the Special Education program. We have made the decision to add a Special Education Teacher to the team.
10. Policies-First Read

- (a) Equal Employment Opportunity
- 11. Policies-Second Read & Vote
 - (a) Conflict of Interest
 - Moved: Daniel Hollerung
 - Second: Trish Ferrett
 - Passed: unanimous
 - (b) Employee Review Their Own Personnel File
 - Moved: Heidi Welsch
 - Second: Cathy Oehmke
 - Passed: unanimous
- 12. Reports
 - (a) School Director Report: Note on attendance, we have 179 students in our building. Woven Voices will be coming up on December 19.
 - (b) Finance Report: We have added a budget outlook column to the Income Statement. Keith went through the finance report.
 - (c) Board Chair: No report given
 - (d) ERC: Cathy, Simon, Nancy and Elise. Adrian Falcon and Lisa Percy are parents. Cultural Diversity is our focus. It is also one of our non-academic goals.
 - (e) Development: PCCS raised \$9,500 during Give to the Max Day! The total donation for the month was \$10,360. T-shirt orders have gone out. Auction plans are under way.
- 13. Adjourn
 - Moved: Heidi Welsch
 - Second: Bonnie Jean Flom
 - Passed: unanimous

Next Board Meeting December 20, 2012