

**Prairie Creek Community School
School Board Monthly Meeting Minutes**

October 27, 2016

7:00pm

27695 Denmark Avenue, Northfield, MN 55057

- 1 Call to order
- 2 Attendance

2016-2017	Aug 27	Sept 22	Oct 27	Nov 17	Dec 15	Jan 26	Feb 23	Mar 16	Apl 27	May 25	June 22
Nancy Dennis	✓	✓	✓								
Jodi Doeden	✓	✓	✓								
Roz Eaton-Neeb	✓	✓	✓								
Kelsey Fitschen-Hemmah	✓	✓	✓								
Bonnie Jean Flom	✓	X	✓								
Ben Miller	✓	X	X								
Lisa Percy	✓	✓	✓								
Dan Rustad	✓	X	✓								
Spike Willis	✓	X	✓								
Simon Tyler-ex officio	✓	✓	✓								
Keith Johnson- ex officio	X	✓	✓								
Colleen Braucher	X	✓	✓								

- 3 Recognition/Announcements: Sticksgiving Carnival went well, Thank you Lisa and Ashley for all of their hard work. Teacher for their work on goal setting conferences. Keith for all his work on the audit.
- 4 Public Comments: None at this time
- 5 Approve Agenda
Amend agenda to add under Items for Action: c) Create board Facility Committee
Moved: Kelsey Fitschen Hemmah
Second: Bonnie Jean Flom
Passed: unanimous
- 6 Clifton Larson Allen present audit: We received a clean audit with no findings.
- 7 Approve Minutes from September 22, 2016
Moved: Kelsey Fitschen-Hemmah
Second: Lisa Percy
Passed: unanimous
- 8 Items for discussion and/or reports
 - a Director Report: Molly is our Q-comp coordinator and she has met with the peer coaches, Nancy and Michelle B. Molly and Michelle B are attending a cognitive coaching training. Deputy Buckley came and met with our Crisis Management team and brought a table top scenario for the team. He was impressed with our team and the work we have done so far.
 - b Education Program Committee: Nothing new at this time. Working on Imagine Conference.
 - c Finance Committee: Keith presented the monthly financials, not much has changed from last month. Keith, Simon, Roz and Ben will send a letter to the landlord in response to a letter we received.

d Community Engagement & Development Committee: Dan is writing the communication piece for Give MN. Dan will also do a December giving letter. Lisa will start action planning next month. Jodi is will work on the alumni database. T-shirts orders are coming out soon. Almost all of the classes have had a classroom social at this point in the year.

e Nominations Committee: 17-18 school year will have 3-3year terms available.

f Policy Committee: Nothing new at this time.

g Outreach: The Imagine Conference has about 60 attendees. There are an additional 34 people who will be attending the panel portion of the day. The STEM event will be on Thursday, February 16, 2016.

h Board/Faculty Retreat: Saturday, November 19, 2016.

9 Items for individual action

a Consent Agenda

Staff Working Agreement

Part-Time Teaching Assistant - \$15 / hour

Kirsten Fjeld-Zilmer

Kirsten will work in the K/1 Nuthatches classroom from 8am – 12:30pm

Tuesday/Wednesday/Thursday. Budget neutral as TA Christa Udelhofen is reducing her schedule to Monday/Friday TA hours only for personal reasons.

Moved: Kelsey Fitschen-Hemmah

Second: Bonnie Jean Flom

Passed: unanimous

b Annual Report: Simon presented the annual report for the board to review.

Moved: Kelsey Fitschen Hemmah

Second: Lisa Percy

Passed: unanimous

c Create board Facility Committee (ADDED TO AGENDA)

To create a space for strategic work together with PCI now and in the future.

Moved: Kelsey Fitschen Hemmah

Second: Jodi Doeden

Passed: unanimous

10 Adjournment 9:07pm

Moved: Lisa Percy

Second: Kelsey Fitschen Hemmah

Passed: unanimous

Next Board Meeting ~~November 17, 2016 (3rd Thursday due to Thanksgiving Break)~~ Saturday, November 19, 2016. 11:30am St. Olaf/Buntrock 142