

**Prairie Creek Community School
School Board Monthly Meeting Minutes**

**January 24, 2013
7:00pm
27695 Denmark Avenue, Northfield, MN 55057**

1. Call meeting to order: 7:02pm
2. Verified Quorum

2012-2013	Aug 11	Aug 23	Sept	Oct Held on Nov 3	Nov	Dec	Jan	Feb	Mar	Apl	May	June
Randy Clay	✓	✓		✓		✓	✓					
Roz Eaton-Neeb	✓		✓		✓	✓	✓					
Trish Ferrett	✓		✓	✓	✓		✓					
Kelsey Fitschen-Hemmah	✓	✓	✓	✓	✓	✓	✓					
Bonnie Jean Flom		✓	✓	✓	✓		✓					
Daniel Hollerung	✓	✓	✓		✓	✓	✓					
Dan Kelley	✓		✓	✓	✓	✓	✓					
Cathy Oehmke	✓	✓	✓	✓	✓	✓	✓					
Heidi Welsch	✓		✓	✓	✓	✓						
Simon Tyler-ex officio	✓	✓	✓	✓	✓	✓	✓					
Keith Johnson- ex officio	✓	✓	✓	✓	✓	✓	✓					
Colleen Braucher		✓	✓		✓	✓	✓					

3. Recognition: PCCS staff for dealing with the flood.
To Simon for all his great work on the flood.
Thanks to the teachers for all their conference work.
Elise had scheduled a fair for the week we had the flood and had to postpone it. She work with her kids to put on a great sound fair this past week.
4. Approve Minutes from December 20, 2012
Moved: Cathy Oehmke
Second: Trish Ferrett
Passed: unanimous
5. Approve Agenda
Moved: Cathy Oehmke
Second: Bonnie Jean Flom
Passed: unanimous
6. Consent Agenda
Moved: Roz Eaton Neeb
Second: Bonnie Jean Flom
Passed: unanimous
7. Facility Update: Things are moving along well. The building is being taped today with hopefully painting happening on Saturday.
8. Policies-First Read
 - (a) Mandated Reporting
 - (b) School Board Member Development
9. Reports
 - (a) School Director Report: Bruce Colwell is working on the second phase of the history grant. He is interviewing people (past and present) about PCCS. Rachel will be going on maternity leave in April and we are currently interviewing candidates. Bonnie Jean, Cathy, Rachel and Simon will be handling the interview process.
 - (b) Finance Report: There has been an added revenue code and an expenditure code to track/record transactions related to water damage. FDIC insurance TAG program expired 12/31/12. We have

signed a Pledged Securities Agreement with Castle Rock Bank. The finance committee is hoping have a budget by the March board meeting. We are on track to have a 35% fund balance and are only required to have a 25% balance according to our policy. Some items the committee is looking at is Title 1 Funding, do you really need this funding? Cost of living wage increase, adding a 6th wage tier for our full time teachers and also dental insurance for full time employees. Of course all this depends on state funding levels.

- (c) Board Chair:
 - (d) ERC: The last meeting was canceled due to the flood and has not yet been rescheduled.
 - (e) Development: We have auction co-chairs Lizzie Lathrop and Erik Warren.
 - (f) Health and Wellness: Study on human development and sexuality at our school. A survey was done and now the 4/5 team will look at curriculum and get back to the committee. Still exploring health services, and staff
 - (g) Communications: Has not done too much work as a team.
 - (h) Technology: We are going to survey the staff on what their needs are for technology. The water from the flood went around the equipment in the tech closet. We have been talking a lot about disaster recovery and backing up our system. How to handle technology issues efficiently and effectively, with our volunteer technology team. We will be meeting again next week to talk more.
10. Review of November Retreat: review the notes and we will take a few minutes at the next meeting to discuss.
 11. Adjourn : 8:55pm
 - Moved: Roz Eaton Neeb
 - Second: Bonnie Jean Flom
 - Passed: unanimous

Next Board Meeting February 28, 2013