

**Prairie Creek Community School
School Board Monthly Meeting Minutes**

**September 24, 2015
7:00pm**

Prairie Creek Community School, Northfield MN 55057

- 1 Call to order 7:08pm
- 2 Attendance

2015-2016	Aug 27	Sept 24	Oct 22	Nov 19	Dec 17	Jan 28	Feb 25	Mar 17	Apl 28	May 26	June 23
Julie Cohrs	✓	✓									
Nancy Dennis	✓	✓									
Roz Eaton-Neeb	✓	✓									
Kelsey Fitschen-Hemmah	✓	✓									
Bonnie Jean Flom	✓	✓									
Amy Gernon	✓	X									
Ben Miller	✓	✓									
Lisa Percy	✓	✓									
Dan Rustad	✓	✓									
Simon Tyler-ex officio	✓	✓									
Keith Johnson- ex officio	✓	✓									
Colleen Braucher	✓	✓									

- 3 Recognition/Announcements: Simon would like to acknowledge all of the staff for the great start to the school. Keith for his work training in our temporary worker in Ona's absence. Ben for his work on Curriculum night talk. Bonnie Jean would like to commend the faculty for how well they work together, and inviting her to be part of this great work.
- 4 Public Comments None
- 5 Approve Agenda
Add Outreach committee to the list of reports
Moved: Bonnie Jean Flom
Second: Kelsey Fitschen Hemmah
Passed: unanimous
- 6 Approve Minutes from August 27, 2015
Moved: Kelsey Fitschen Hemmah
Second: Dan Rustad
Passed: unanimous
- 7 Items for discussion and/or reports
 - a Director Report: Curriculum night had 64% of people attended. Teachers felt the evening went well. The staff reviewed the games and songs that are often used at PCCS. Simon, Nancy and Molly will attend the PEN conference in October.
 - b Education Program Committee: Updated the teacher evaluation plan. Nancy, Gabe and Bonnie Jean set guidelines of priorities for progressive educators.
 - c Finance Committee: Ona is out on disability leave and Carolyn Joyce is working in the office to help with the business end of things.
 - d Community Engagement & Development Committee: The volunteer packet and giving letters went out to the community. Carnival is next Friday, St Olaf swim team is bring out volunteers. Give to the Max, Julie is overseeing this fundraising event. Other fund

raising opportunities were discussed. Could finance report to Community Connections at their next meeting on December 6th?

e Nominations Committee: We have received one name of interest in being a new member of the board. This came through the volunteer opportunity form.

f Policy Committee: Nothing to report

g Outreach: Simon shared the strategic document with the board.

8 Ongoing Board Training-Education Data Practices (Simon/Kelsey)--Simon and Kelsey presented training on Education Data Practices.

9 Items for individual action

a Consent Agenda

Staff Working Agreements:

Lisa Molitor Reading/Title 1 Math Intervention Specialist

Part-time hourly position

Lisa is a MN K – 6 licensed teacher who has extensive experience working in as a special education paraprofessional and early years classroom teacher.

Christa Udelhofen Media Paraprofessional

Part-time hourly position

Christa will work in our library in the afternoon hours. She has experience working in middle school media centers

Alex Gerdes Full-time Special Education Paraprofessional

Alex is a recent graduate of Valparaiso University

Carolyn Joyce Temporary Part-time Business Manager

Carolyn will be working under the direction of Keith Johnson and Simon Tyler fulfilling duties vacated by business manager Ona Sheets who is currently on disability leave.

Independent Contract Agreements

Jackie Gordon Temporary Special Education DAPE Instructor

This is a part-time, hourly position covering the regular DAPE instructor's maternity leave

Becky Byrn-Schmid Contracted Special Education Services

10 Developmental Delay special education category 3-7 age

Moved: Bonnie Jean Flom

Second: Kelsey Fitschen-Hemmah

Passed: unanimous

a Review and Vote

i Meal Charge Policy

Moved: Julie Cohrs

Second: Bonnie Jean Flom

Passed: unanimous

b Review and Remove

i Tuition Charge Policy Kindergarten Afternoon Program

Moved: Dan Rustad

Second: Julie Cohrs

Passed: unanimous

11 Adjournment 8:40pm

Moved: Kelsey Fitschen-Hemmah

Second: Ben Miller

Passed: unanimous

