

Prairie Creek Community School  
School Board Monthly Meeting Minutes

May 28, 2015  
7:00pm

Prairie Creek Community School, Northfield MN 55057

- 1 Call to order: 7:00pm
- 2 Attendance

2014-2015	Aug 28	Sept 25	Oct 23	Nov 20	Dec 18	Jan 22	Feb 26	Mar 19	Apl 23	May 28	June 25
Randy Clay		✓		✓		✓	✓	✓	✓		
Julie Cohrs	✓		✓	✓	✓	✓	✓		✓	✓	
Roz Eaton-Neeb	✓	✓	✓	✓	✓	✓	✓	✓		✓	
Kelsey Fitschen-Hemmah	✓	✓	✓	✓		✓		✓	✓	✓	
Bonnie Jean Flom	✓	✓	✓		✓	✓			✓	✓	
Amy Gernon	✓	✓	✓	✓		✓		✓	✓	✓	
Amy Haslett-Marroquin	✓	✓		✓	✓	✓		✓	✓	✓	
Ben Miller	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Dan Rustad	✓	✓	✓	✓	✓		✓	✓	✓		
Simon Tyler-ex officio	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Keith Johnson- ex officio	✓	✓	✓			✓	✓		✓	✓	
Colleen Braucher	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	

3 Recognition/Announcements: Volunteer appreciation gathering went well on Wednesday.  
Thank you to all of our volunteers.

4 Public Comments: None

5 Approve Agenda

Moved: Ben Miller

Second: Bonnie Jean Flom

Passed: unanimous

6 Approve Minutes from April 23, 2015

Moved: Amy Haslett-Marroquin

Second: Kelsey Fitschen-Hemmah

Passed: unanimous

7 Items for discussion and/or reports

a Director Report: Dr. Richardson's visit went well. He was very complementary of our board and faculty.

b Finance Committee: Keith and Ben talked about the proposed budget for next school year. By approving the budget the board is agreeing to these proposed items:  
proposed Annual-tier Teacher Salary Schedule  
proposed 1% wage increase for non-teachers in FY16  
proposed 2015-2016 Budget  
proposed 4-year Budget (maintains a 3-year 25% FB per Board policy)

c Development Committee: Is looking at how to build relationships with alumni and beyond. Amy Gernon has hosted a couple of conversations to get some input; good

information came out of this. This will be a big year for development with a goal of \$74,000.00.

d Technology: We sent out a staff survey. The biggest concern in the building right now is the network capacity.

e Parent Satisfaction Survey: Simon went over the results from the parent satisfaction survey. Overall it has not changed significantly from last year.

f Policy 1<sup>st</sup> Read

i Volunteer Policy

ii Internet and Educational Network Safety and Acceptable Use

8 Items for individual action

a Consent Agenda

Contracts:

- Minnesota Association of Charter Schools
- Contract for Vended Meals – Done Right Food Services, Inc
- Servicemaster Cleaning Agreement
- Special Education DAPE teacher – Shelly Clemons
- Occupational Therapist – Joan Stage
- Educational Psychologist / 504 Coordinator – Michelle Flannery
- Speech Pathologist – John Schnorr
- Summer Camp Lead Teacher – Nancy Dennis
- Summer Camp Teacher – Margaret Johnson
- Summer Camp Assistant Teacher - Natalie Ojala
- Summer Camp Assistant – Abby Dennis

Adjusted Contract:

Susan Kesselring to 0.8 FTE effective April 27 through end of the school year

Approve Michelle Bigalke at contracted hourly rate for summer Extended School Year teaching

Moved: Bonnie Jean Flom

Second: Kelsey Fitschen-Hemmah

Passed: unanimous

b Approve FY16 Budget

Approve proposed Annual-tier Teacher Salary Schedule

Moved: Ben Miller

Second: Julie Cohrs

Passed: unanimous

Approve proposed 1% wage increase for non-teachers in FY16 who do not receive a tier increase

Moved: Ben Miller

Second: Amy Haslett

Passed: unanimous

Approve proposed 2015-2016 Budget

Moved: Ben Miller

Second: Bonnie Jean

Approve proposed 4-year Budget (maintains a 3-year 25% FB per Board policy)

Moved: Ben Miller

Second: Kelsey Fitschen-Hemmah

Passed: unanimous

c Certify New Board Members:

Ben Miller, Nancy Dennis, Bonnie Jean Flom, Lisa Percy

Moved: Kelsey Fitschen-Hemmah

Second: Julie Cohrs

Passed: unanimous

d Policy-2<sup>nd</sup> Read & Vote

i Homebound Policy

Moved: Julie Cohrs

Second: Bonnie Jean Flom

Passed: unanimous

ii Interviews of Students By External Authorities Policy

Moved: Bonnie Jean Flom

Second: Amy Edwards

Passed: unanimous

9 Adjournment 8:30pm

Moved: Roz Eaton Neeb

Second: Kelsey Fitschen-Hemmah

Passed: unanimous

Board Retreat Thursday, June 11 @ lunch at noon planning from 1:00pm to 4:00pm

Next Board Meeting June 25, 2015